

Campus Fee Advisory Committee Meeting March 21, 2025 1:00 p.m. - 2 p.m.

AGENDA

Attendees:

Phong Yang, Interim VP of Student Affairs and Enrollment Management, Chair (non-voting member)	☑ Present
Faith Van Hoven, ASI President	☑ Present
Frederick Lisitsa, ASI Vice President	☑ Present
Adam Garabedian, ASI Senator for Lyles College of Engineering	☑ Present
Ashley Pina, Student Representative	☐ Present
Torrance Carpenter, Student Representative	☑ Present
Dr. Amber Crowell, Faculty, Academic Senate Representative	☑ Present
John Fuggat, Assistant Vice President of Financial Services	☑ Present
Dr. Bernadette Muscat, Dean of Undergraduate Students, Academic Affairs Representative	☑ Present
Terree Stevenson, Dean of Students	☑ Present
Dr. Amy Allen, Associate Dean of Student Involvement (Ex-Officio, non-voting member)	☑ Present

- Roll-Call (Please see above) Absent: Ashley Pina, Student Representative; John Fugatt volunteered not to be a voting member at today's meeting. Also in attendance: Juana Gonzalez, Dr. Kathleen D. Dyer, Dr. Kathleen Rindahll, Dr. Deify Law, Dr. Melissa Gibson, Dr. Mara Brady
- 2. Review of Submitted Fee Requests
 - a. <u>Department of Public Health</u> (Dr. Kathleen D. Dyer)
 - i. Public Health 168A (\$25.00)

✓ <u>6</u> Committee members voted in favor of this fee increase

Faith Van Hoven, ASI President motions to approve fee increase and Frederick Lisitsa,

ASI Vice President seconds the motion. Motion passes.

- ii. Public Health 48 and 49 (\$10.00)
- - b. <u>Department Mechanical Engineering</u> (Dr. Deify Law)
 - i. ME 95 (\$20.00)
- ✓ _7__ Committee members voted in favor of this new fee

 Torrance Carpenter, Student Representative motions to approve fee increase and Adam Garabedian, ASI Senator for Lyles College of Engineering seconds the motion. Motion passes.
 - ii. ME 32 (\$20.00)
- ✓ _7__ Committee members voted in favor of this new fee

 Torrance Carpenter, Student Representative motions to approve fee increase and Adam

 Garabedian, ASI Senator for Lyles College of Engineering seconds the motion. Motion passes.
 - c. Department of Nursing (Dr. Kathleen Rindahll)
 - i. Nursing 215 (\$40.00)
- ☑ <u>6</u> Committee members voted in favor of this fee increase Dr. Amber Crowell, Faculty, Academic Senate Representative motions to approve fee increase and John Fuggat, Assistant Vice President of Financial Services seconds the motion. Motion passes.
 - ii. Nursing 278, 264, 267 (Increase \$40.00 to \$100.00)
- ✓ <u>6</u> Committee members voted in favor of this fee increase
 Terree Stevenson, Dean of Students motions to approve fee increase and Frederick
 Lisitsa, ASI Vice President seconds the motion. Motion passes.

- d. <u>Department of Earth & Environmental Sciences</u> (Dr. Mara Brady)
 - i. Earth and Environment Sciences 103F (Increase \$30.00 to \$50.00)
 - Earth and Environment Sciences 30 (\$10.00) Concurrent course with EES 103F
- - ii. <u>Earth and Environment Sciences 106F</u> (Increase \$25.00 to \$50.00)
 - Earth and Environment Sciences 106 (\$10.00) Concurrent course to EES 106F
- - iii. <u>Earth and Environment Sciences 107</u> (Increase \$35.00 to \$50.00)
- ✓ _7__ Committee members voted in favor of this fee increase Frederick Lisitsa, ASI Vice President motions to approve fee increase and Torrance Carpenter, Student Representative seconds the motion. Motion passes.
 - e. <u>Department of Theater and Dance</u> (Dr. Melissa Gibson)
 - i. Drama 34 (New Fee \$30.00)
- ✓ _7__ Committee members voted in favor of this new fee
 Torrance Carpenter, Student Representative motions to approve fee increase and
 Frederick Lisitsa, ASI Vice President seconds the motion. Motion passes.
 - ii. Drama 41 (New Fee \$60.00)

Frederick Lisitsa, ASI Vice President motions to approve fee increase and Torrance Carpenter, Student Representative seconds the motion. Motion passes.

Meeting adjourned at 2:00 p.m. on March 21, 2025 and will resume on Wed. March 26, 2025 for $\frac{1}{2}$ hour at 1:00 p.m.



Campus Fee Advisory Committee Meeting March 26, 2025 1:00 p.m. - 1:30 p.m.

AGENDA

Attendees:

 Phong Yang, Interim VP of Student Affairs and Enrollment Management, Chair (non-voting member) 	☑ Present
Faith Van Hoven, ASI President	☑ Present
Frederick Lisitsa, ASI Vice President	☑ Present
 Adam Garabedian, ASI Senator for Lyles College of Engineering 	☑ Present
Ashley Pina, Student Representative	☐ Present
 Torrance Carpenter, Student Representative Proxy: Lexey Jenkins-Nyce 	☐ Present ☐ Present
Dr. Amber Crowell, Faculty, Academic Senate Representative	☑ Present
John Fuggat, Assistant Vice President of Financial Services	☑ Present
 Dr. Bernadette Muscat, Dean of Undergraduate Students, Academic Affairs Representative 	☑ Present
Terree Stevenson, Dean of Students	☑ Present
 Dr. Amy Allen, Associate Dean of Student Involvement (Ex-Officio, non-voting member) 	☑ Present

- 3. Roll-Call (Please see above) Abstaining from vote: Dr. Bernadette Muscat and John Fuggat, Assistant Vice President of Financial Services. Also in attendance: Juana Gonzalez, Dr. Melissa Gibson, Dr. Kathleen Rindahll.
- 4. Review of Submitted Fee Requests (continue)
 - e Department of Theater and Dance (Dr. Melissa Gibson)
 - iii. Drama 136S (New Fee \$20.00)

☐ _6__ Committee members voted in favor of this new fee
Faith Van Hoven, ASI President motions motions to approve fee increase and John
Fuggat, Assistant Vice President of Financial Services seconds the motion. Motion
passes.

iv. Drama 151 (New Fee \$15.00)

v. Drama 180A (New Fee \$20.00)

vi. Drama 182A (New Fee \$35.00)

✓ <u>5</u> Committee members voted in favor of this new fee

Terree Stevenson, Dean of Students motions to approve fee increase and Frederick

Lisitsa, ASI Vice President seconds the motion. Motion passes.

- f. Department of Nursing (Dr. Kathleen Rindahll) Additional for review
 - i. Nursing 121L (Change to existing fee from \$20.00 to \$75.00)

John Fuggat, Assistant Vice President of Financial Services motions to approve fee increase and Terree Stevenson, Dean of Students seconds the motion.

Motion passes.

- ii. Nursing 131L (Change to existing fee from \$20.00 to \$70.00)
 - 1. Nursing students registered in specific 1,2 (NURs 10AL, NURS 110AL, NURS 131L, NURS 140L, new fee \$70.00)

Faith Van Hoven, ASI President motions to approve fee increase and Frederick Lisitsa, ASI Vice President seconds the motion. Motion passes.

- iii. Nursing 136 (New Fee \$20.00)

Frederick Lisitsa, ASI Vice President motions to approve fee increase and Dr. Amber Crowell, Faculty, Academic Senate Representative seconds the motion. Motion passes.

- 5. Next Meeting
 - a. March 28 at 3:00 p.m. with the President (Fee Increase Meeting)

Meeting adjourned 1:31 p.m.

Minutes taken by:

Juana Gonzalez, Administrative Assistant

by Please submit original paper copies to the Dean's office. In addition to the paper copy, please forward electronic copies to: with a copy to SUBJECT: Proposed FALL Course Fee Check one: New fee: Change to existing fee: Current fee: \$ New Fee: F25	PH Subject Area PH 49 - 018 for the proposents in a specific program/me a brief state will affect by ei—e.g. fresheancing or enril revenue from ow the current on students, a	sed new or rev fic unit/progra najor of the pr ment of course student classi men, juniors, e iching the stud n the fee and nt revenue is b	oo1336 Course ID vised fee: am/major. roposed new or e objectives. ification—i.e. etc. dent learning the expenses being utilized.
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Date:

Signature:

EMT Training / First Responder Course Fee Proposal

- 1. The proposed fee will be assessed on every student who registers for PH 48 (First Responder Emergency) and PH 49 (EMT Training).
- 2. This is a new course fee. When these courses were created, the Red Cross donated supplies for this course. Eventually, the donation ceased. Supplies are running out, so we need to find a new way to supply them.

PH 48 is a First Responder (CPR) course.

PH 49 is an EMT training course.

3. Both of these courses serve undergraduate students exclusively and students through Continuing and Global Education.

During the AY 2024-25, PH 48 served 39 students (18% freshmen, 23% sophomores, 13% juniors, and 46% seniors), and PH 49 served 40 students (0% freshlings, 5% sophomores, 18% juniors, and 80% seniors).

These courses are not required in a degree program, but serve any student in the university who wishes to have this training for public safety or for their future career. Students in education, law enforcement, health careers and more need this foundation for their careers. Most have majors in the College of Health and Human Services (64% of those in PH 48) or in the College of Science and Mathematics (53% of those in PH 49).

We propose a \$10 course fee for each student. These classes generally enroll 40 students each (PH 48 in fall semester, PH 49 in spring semester) for a total of 80 students per year. This will generate \$800 per year.

The course fee will pay for the following items to be consumed every year:

- Nonrebreather masks (30 @ \$8 per year)
- Nasal cannula (15 @ \$2 per year).
- Nasal pharyngeal airways (\$24/box)
- Soft cloth surgical tape (5 boxes @ \$10/box)
- Kerlix bandages (2 boxes @ \$20/box)
- Blood pressure cuff (5 @ \$17)
- Stethoscope (5 @ \$7)
- Pen light (80 @ \$4)
- Tourniquet (10 @ \$5)

This comes to about \$600 per year.

Finally, as funds accumulate (\$200 per year), it will pay for some large-ticket items that will be necessary as current equipment breaks down.

- AED Simulators (\$100-400)
- CPR mannequin with digital measures of efficacy (\$2000)
- Adult airway trainer (\$1200)

- Infant airway trainer (\$800)
- Rescue manneguin (\$2000)
- 4. If this course fee is not approved, we will have to stop offering these courses unless the college or university can provide these funds. The college has provided funds for the past, but as the budget tightens, we cannot rely on that anymore.

INSTRUCTIONS

Please attach a brief impact statement addressing all of the following for the proposed new or revised fee:

- 1. Describe how the fee will be assessed—e.g. all students, students in a specific unit/program/major.
- 2. Provide a 5-year history of all fees assessed within the academic program/major of the proposed new or revised program/course fee. If this is a new fee please provide a brief statement of course objectives.
- 3. Specify how many students the proposed program/course fee will affect by student classification—i.e. undergraduate, graduate, or professional—and by student level—e.g. freshmen, juniors, etc. Please describe the direct benefit to students in terms of enhancing or enriching the student learning experience. Provide a budget that details the expected annual revenue from the fee and the expenses that the fee will cover. If this is a current fee, please include how the current revenue is being utilized.
- 4. If the fee is not approved what would be the expected impact on students, and what alternative means to the proposed fee have been explored for achieving the desired outcome.

COURSE FEE REQUEST FORM | AY This form is to be used to request new or change course fees. To be considered for the _____ academic year, fee requests must be submitted to ______, Associate Dean by ______. Please submit original paper copies to the Dean's office. In addition to the paper copy, please forward electronic copies to: with a copy to _ SUBJECT: Proposed FALL_ New fee: Check one: Change to existing fee: Withdraw Fee: Current fee: FA 25 25.00 New Fee: Effective Term PH. 168A 001356 Subject - course number fee should be attached to: Subject Area Catalog# Course ID Other method to charge—e.g. plan, program, student group: List any additional course(s) to be charged: -Please attach a brief impact statement addressing all of the following for the proposed new or revised fee: Describe how the fee will be assessed—e.g. all students, students in a specific unit/program/major. 2. Provide a 5-year history of all fees assessed within the academic program/major of the proposed new or revised program/course fee. If this is a new fee please provide a brief statement of course objectives. 3. Specify how many students the proposed program/course fee will affect by student classification—i.e. undergraduate, graduate, or professional—and by student level—e.g. freshmen, juniors, etc. Please describe the direct benefit to students in terms of enhancing or enriching the student learning experience. Provide a budget that details the expected annual revenue from the fee and the expenses that the fee will cover. If this is a current fee, please include how the current revenue is being utilized. 4. If the fee is not approved what would be the expected impact on students, and what alternative means to the proposed fee have been explored for achieving the desired outcome. Attach additional documentation as needed. Peoplesoft Chartfield Information: 580922-46784-31222 Health Science Lab Rebecca White Ext: Unit Budget Analyst: Department of Public Health 559-278-4014 Telephone: Department: Rocio Garcia Email: rcasillas@csufresno.edu Dept. Contact: Dept Chair signature: Dean Signature: AVP Accounting: For Fee Withdrawal Only Department Chair and Dean Signature Required To be completed, if approved by Fee Committee: Date of Committee action:

Date:

Signature: _

EOHS Lab Course Fee Proposal PH 168A

- The proposed fee will be assessed on every student who registers for PH 168A (Occupational Health Concerns).
- 2. This is a new course fee. We currently have a lab fee on PH 167 (Public Health Lab Tech) but it has not generated enough revenue to complete and maintain the laboratory space and provide supplies for classes. Multiple classes use this lab space and the supplies in it. PH 168A is a core required class for EOHS majors and a elective class for Health Administration majors. It is one of the first (along with PH 167) in the sequence to make use of the lab. Therefore, we propose adding the fee to this class.

This lab space was built in 2016. It was originally maintained with course fees on PH 167 but we have cancelled the class for low enrollment for a couple of years, and we have not been able to maintain the lab appropriately.

3. PH 168A will be a required course in the Fall 2025 and will serve primarily upper division EOHS (Environmental, Occupational, Health and Safety) majors. Up until the program elevation (effective Fall 2025) it has been an elective class in the EOHS major. It has always been a primary course for students that would like to sit for the Registered Environmental Health specialist Program (REHS) through the California Department of Public Health (CDPH). This is a subset of EOHS majors. But now, the class will be required of all EOHS majors.

During the AY 2024-25, PH 168A served 35 students (0% freshlings, 5% sophomores, 9% juniors, and 86% seniors). Most of the students in the course have been from the Department of Public Health but are split between Health Administration (HA) majors (42%) and EOHS majors (52%), with a few undeclared majors (6%).

We propose a \$25 course fee for each student. PH 168A generally enrolls 36 students each fall. This will generate \$900 per year.

The course fee will pay for a variety of the following items to be consumed every year:

- Gloves (4 boxes size variety @ \$8/ea)
- Lead check swabs (4 @ \$20/ea)
- Quaternary Test strips (2 @ \$15/ea)
- Chlorine Test kits (2 @ \$20/ea)
- Drinking Water test kits (2 @ \$30/ea)
- Sanitizers (2 @ \$20/box)
- Hand soap (2 @ \$10)
- Filters (2 @ \$50)

This comes to about \$400.00 per year.

In addition, we will annually certify the Biosafety Cabinet (\$250.00) and the fume hood (\$250.00).

4. If this course fee is not approved, we will have to stop offering these courses unless the college or university can provide these funds. The department has provided funds for the past few years, but as the budget tightens, we cannot rely on that anymore.

INSTRUCTIONS

Please attach a brief impact statement addressing all of the following for the proposed new or revised fee:

- 1. Describe how the fee will be assessed—e.g. all students, students in a specific unit/program/major.
- 2. Provide a 5-year history of all fees assessed within the academic program/major of the proposed new or revised program/course fee. If this is a new fee please provide a brief statement of course objectives.
- 3. Specify how many students the proposed program/course fee will affect by student classification—i.e. undergraduate, graduate, or professional—and by student level—e.g. freshmen, juniors, etc. Please describe the direct benefit to students in terms of enhancing or enriching the student learning experience. Provide a budget that details the expected annual revenue from the fee and the expenses that the fee will cover. If this is a current fee, please include how the current revenue is being utilized.
- 4. If the fee is not approved what would be the expected impact on students, and what alternative means to the proposed fee have been explored for achieving the desired outcome.

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Brief impact statement addressing the following for the proposed new course fee:

- The fee will be assessed and paid by students as they register for the ME 95 and ME 32 classes this Fall 2025 semester.
- 2. This is a new fee. The ME 95 course objective is to impart students the ability to produce and manipulate materials to satisfy engineering design requirements are historical drivers to the development and advancement of human societies. This course emphasizes fundamental aspects related to fabrication and shaping of engineering materials: casting, forming, machining, joining, etc. Project-based laboratory experience emphasizes teamwork, communication, and collaboration. The primary goal of the ME 32 course is to provide students with an experimental understanding of some properties/performance of engineering materials and to begin honing their technical communication skills by writing formal-style and memo-style laboratory reports.
- 3. Approximately 48 students from ME 95 and 48 students from ME 32 this Fall 2025 will be affected by this new course fee. Student classification is undergraduate, and student level is sophomore. The approximate costs of buying the raw materials for ME 95 is \$945 for the Fall 2025 semester whereas for ME 32 is \$3351 per year. Please see attached for material costs.
- 4. If the fee is not approved, the ME department will cover the material costs from its allocated budget.

ME 95 4945/48 = \$ 19.68 ME 32 \$ 3351/96 = \$ 34.90

LABORATORY DEVICES COMPANY, INC. 3640 Kingment Court Loomis, CA 95650

Voice: 530-344-1072 Fax:

1-866-735-1275

Invoice Number: 6754

Invoice Date: Aug 26, 2024

Page:

Duplicate

Bill To:

CSU Fresno CSU Fresno Foundation 4910 N. Chestnut Fresno, CA 93726-1852

Ship to:

CSU Fresno - Michael Jenkins Dept of Mech Eng - M/S EE94 2671 E. Barstow Ave Fresno, CA 93740

Customer ID	Customer PO	Payment	Terms
Fresno-Derrick	email - CC DG	Net 30	Days
Sales Rep ID	Shipping Method	Ship Date	Due Date
Fred LaMay	UPS Ground		9/25/24

Quantity	Item	Description	Unit Price	Amount
8.00	ATH616	6061-T651 TENSILE-HEADED	20.25	162.0
8.00	BTFH360	FREE CUTTING 360 TENSILE-HEAD	23.25	186.00
8.00	STHC36	ASTM-A36 Tensile-Headed	20.00	160.00
8.00	PTTH	POLYETHYLENE TENSILE HEADED	19.00	152.0
8.00	ACTH	Acrylic Cast Tensile Headed	24.00	192.00
8.00	NYTH	Nylon Tensile Headed	20.25	162.00
56.00	AIA615 .394	6061 .394 CHARPY	13.50	756.00
56.00	SIAH36.394	ASTM-A36 HR .394 CHARPY	14.75	826.00
8.00	SJC45 SPECIAL	4" 1045 JOMINY	13.75	110.00
8.00	SJC140 SPECIAL	4" 4140 JOMINY	13.75	110.00
8.00	SJC340 SPECIAL	4" 4340 JOMINY	13.75	110.00
1.00	Credit Card Fee	Credit Card Transaction Fee - 3% of total order cost	97.34	97.3
		Invoiced prior to shipment at customer request.		
		Subtotal		3,023.3
		Sales Tay		252.4

Check/Credit Memo No: 6754

Subtotal	3,023.34
Sales Tax	252.45
Shipping and Handling	75.00
Total Invoice Amount	3,350.79
Payment/Credit Applied	3,350.79
TOTAL	0.00

Quotation

COAST ALUMINUM, INC.

Quote #: 2602591 Date: 06/17/24

Page: 1

1360 EAST NORTH AVENUE FRESNO, CA 93725 U.S.A. 559 495-6061

FAX: 559 444-1790

Sold-To: C O D

Ship To: LYLES COLLEGE OF ENG.

2320 EAST SAN RAMON AVE

M/S EE94

FRESNO, CA 93740

Date C)uoted		900216 Lead Tim			Freight terms	9 278-4338				Territory	
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•	with a copy to	o				
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Current fee:		\$ (0			
New Fee:	Fall 2025 Effective Term	\$ \$40	0.00			
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-or-				Subject Area	Catalog #	Course ID
Other method t	o charge—e.g. plan, p	rogram, studen	t group: ——			
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Department:	1	Nursing		Telephone:	559-27	8-0132
Dept. Contact:	Eric	ca Hunter		Email:	ericah@mail.	resnostate.ed
Dept Chair signa	iture: <u>Packlu</u>	I Rock	<u></u>			
Dean Signature:						
AVP Accounting	Jah.	Sant				
	For Fee Withdra	iwal <u>Only</u> Departn	nent Chair and D	ean Signature	Required	
	To be o	completed , if approv	ved by Fee Commit	tee:		
Date of Committ						

Justification for course fee for NURS 215

- 1. Describe how the fee will be assessed—e.g. all students, students in a specific unit/program/major.
 - This fee will be assessed for all students registered in NURS 215 in the MSN-FNP program
- 2. Provide a 5-year history of all fees assessed within the academic program/major of the proposed new or revised program/course fee. If this is a new fee please provide a brief statement of course objectives.
 - Course Fees within the School of Nursing have not been assessed in over 5 years, because we did not have a need to do so until now. Over the years we have we have routinely received Song-Brown grant funding to help offset the cost of our program for supplies used in our MSN Family Nurse Practitioner Program. However, due to California budget cuts monies from these grants has been significantly reduced.
 - This course gives student hands on experience using medical equipment to practice a physical assessment skills to enhance student learning outcomes for this course. This course does not currently have fee associated with it. To help with cost of the medical equipment and supplies used for this course, a fee of \$40.00 per student is requested.

Specify how many students the proposed program/course fee will affect by student

classification—i.e. undergraduate, graduate, or professional—and by student level—e.g. freshmen, juniors, etc. Please describe the direct benefit to students in terms of enhancing or enriching the student learning experience. Provide a budget that details the expected annual revenue from the fee and the expenses that the fee will cover. If this is a current fee, please include how the current revenue is being utilized.

There is no current course fee attached to this course. If approved, the course fee will affect 20 graduate students enrolled in the NURS 215 course. The fee will be applied directly to the purchase of medical supplies used for hands on practice experience in this course. The Board of Registered in Nursing (BRN), legislation requires students have practice and a skills check prior to going out and performing assessments on real patients. The supplies used in this course included, but are not limited to:

Speculums – 100.00/18 (2 per student) need 3 boxes = \$300.00

HSC Procedure tray - \$425/10 (1= \$42.50 per student) need 2 boxes = \$850

Pap Kit -30.00/25 (2 -3 per student) need 2 boxes = \$60.00

Total cost per course = \$ 1,210.00. (Course is taught one time per academic year)

Generated Revenue from Course Fee if Approve = \$800.00

The remaining \$410 needed would come from current grant funding

4. If the fee is not approved what would be the expected impact on students, and what alternative means to the proposed fee have been explored for achieving the desired outcome.

Previously, the supplies were purchased with Song Brown Grant funding. This funding resource is now limited, so the School of Nursing will have to cover the cost, affecting the total operating budget.

This form is to be use	d to request new or ch	REQUEST FORM AY ange course fees.	2 2	
To be considered for	the academic year	r, fee requests must be s		, Associate Dean
		ppies to the Dean's office		
in addition to the pap	er copy, please forward	electronic copies to:		
	with a copy to		-	
• SUBJECT: Propos	ed FALL	Course Fee		
Check one:	New fee:	Change to existing fee	e: 🚺	Withdraw Fee:
Current fee:	\$	\$40.00		
MEAN LECT	all 2025 \$ Hective Term	\$100.00		
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Justification for increase in course fee for NURS 264, NURS 267, NURS 278.

 Describe how the fee will be assessed—e.g. all students, students in a specific unit/program/major.

This fee will be assessed for all students registered in MSN- Family Nurse Practitioner Program (FNP) Practicum Courses, NURS 264, NURS 267, NURS 278.

Provide a 5-year history of all fees assessed within the academic program/major of the proposed new or revised program/course fee. If this is a new fee please provide a brief statement of course objectives.

Course Fees within the School of Nursing have not been assessed in over 5 years, because we did not have a need to do so until now. Over the years the FNP program has routinely received Song-Brown grant funding to help offset the cost of medical supplies used to teach vital skills needed to complete the FNP program. However, due to California budget cuts monies from these grants has been significantly reduced. These courses train the students on the use medical equipment and provide training with hands practice with medical interventions. This practice is required by the Board of Registered in Nursing and ensure students achieve the learning outcomes for these course. These courses currently have fee a \$40.00 per student associated with them. Due to the decreased amount of grant funding and the increased cost of the medical equipment and supplies used for these course a fee of \$100.00 per student is requested.

3. Specify how many students the proposed program/course fee will affect by student classification—i.e. undergraduate, graduate, or professional—and by student level—e.g. freshmen, juniors, etc. Please describe the direct benefit to students in terms of enhancing or enriching the student learning experience. Provide a budget that details the expected annual revenue from the fee and the expenses that the fee will cover. If this is a current fee, please include how the current revenue is being utilized.

A course fee of \$40.00 is currently attached to this course. If the increase is approved, the course fee will affect 20 graduate students enrolled in each for these courses, NURS 264, NURS 267, and NURS 278. The fees will be applied directly to the purchase of medical supplies used for hands on clinical practice experiences required in these courses. The Board of Registered in Nursing (BRN), legislation requires students have practice and a skills check prior to going out and performing assessments on real patients. The supplies used in these courses include, but are not limited to:

Una Boot and Wound care supplies \$400.00

Incisions and drain kits \$150.00

Casting Supplies \$200.00

Suture Kits \$600.

Suture Material \$100.00

Wound Closure Stapel Kits \$400

Biopsy Simulation trainer 3,800 (\$190 per student)

Cryotherapy Wart Removal \$400

In grown Toe nail Simulator - \$200.00

Toenail Removal equipment \$20.00

Approximate total cost for supplies for these three courses = 6, 270.00

Current fees from these three courses generate 2,400.00.

If approved to increase course fees to \$100.00 for these three courses, total revenue will be 6,000.00.

If the fee is not approved what would be the expected impact on students, and what alternative means to the proposed fee have been explored for achieving the desired outcome.

Previously, the supplies were purchased with Song Brown Grant funding. This funding resource is now limited, so the School of Nursing will have to cover the cost, affecting the total operating budget.

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SUBJECT: Pro		Course Fee			
Check one:	New fee:	Change to exi	isting fee: 🗸	Withdraw Fe	e: 🔲
Current fee:		\$ 30.00			
New Fee:	Fall 2025 Effective Term	\$ 50.00			
Subject – course i	number fee shoul	d be attached to:	EES	103F	022654
-or-			Subject Area	Catalog #	Course ID
Other method to	charge—e.g. plan	, program, student grot	ıb:		
ist any additiona	I course(s) to be o	EES 36	O:concurrent enrolli	ment, course	fee \$10.
lease attach a br	ief impact statems	ent addressing all of the	following for the prop	osed new or rev	ised fee:
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Date

Signature: _

EES 103F Course Fee Change Request - Impact Statement

1.Describe how the fee will be assessed—e.g. all students, students in a specific unit/program/major.

This fee will be assessed to all students that enroll in EES103F - Field Geology. This course is required for geology majors and Natural Science-Earth Science option majors.

2.Provide a 5-year history of all fees assessed within the academic program/major of the proposed new or revised program/course fee. If this is a new fee please provide a brief statement of course objectives.

Below is a table that lists the total course fees collected across all EES courses over the last five years:

Year	\$ collected
2018-2019	\$ 18,152.11
2019-2020	\$ 18,662.41
2020-2021	\$ 5,228.50
2021-2022	\$ 3,630.00
2022-2023	\$ 12,706.22
2023-2024	\$ 16,255.00

Below is a table of all courses in EES that include a course fee

	Catalog						Effective
Subject	#	Course ID	Course Description	Course Fee	Component	Units	Date
EE\$	1	001165	Nat Dis Earthres	10	LAB	1	Spring 2010
			Nat Dis Earthres -				
EES	1V	020905	Virtual Lab	10	LAB	1	Spring 2016
EE\$	2	018227	Historical Geol	10	LAB	1	Spring 2010
EES	3	001168	Geol Field Trip	100	SUP	1	Fall 2025
EES	4	0015725	Environment Sci	10	LAB	1	Spring 2010
EES	9	018041	Intro Earth Sci	10	LAB	1	Spring 2010
EES	12	001169	Mineralogy	35	LAB	1	Spring 2010

EES	30	004332	intro Fld Mthds	10	LAB	2	Fall 2023
EES	50	018914	Nat Parks Sierra	25	LAB	1	Spring 2010
EES	100	001172	Analy Methods	10	LAB	1	Spring 2010
EES	101	001173	Ign Metam Petrol	35	LAB	1	Spring 2010
EES	102	003361	Sedimentology	35	LAB	1	Spring 2010
EES	1025	022652	Sedimentology	35	LAB	1	Fall 2023
EES	103F	022654	Field Geology	30	LAB	1	Fall 2023
EES	105	001175	Geomorphology	35	LAB	1	Spring 2010
EES	106	001176	Structural Geol	10	LAB	1	Fall 2023
EES	106F	022653	Struc Geo Fild Mthd	25	LAB	1	Fall 2023
EES	107	001177	Adv Fld Methods	35	LAB	3	Spring 2010
EES	108	018093	Soil & Water Sci	10	LAB	1	Spring 2010
EES	109	018094	Atmospheric Sci	10	LAB	1	Spring 2010
EES	110	001180	Invert Paleontol	10	LAB	1	Spring 2010
EES	114	007159	Engr Geology	35	LAB	1	Spring 2010
EES	117	001184	Hydrogeology	35	LAB	1	Spring 2010
EES	118	010411	Applied Geophys	35	LAB	1	Spring 2010
EES	122	001187	Stratigraphy	35	LAB	1	Spring 2010
EES	154	001192	Intro Earth Sci	10	LAB	1	Spring 2010
EES	155	012441	Disc Earth Sci	10	LAB	1	Spring 2010
EES	210	001200	Anl Fits+Erthqak	35	LAB	1	Spring 2010
EES	220	009361	Grndwater Hydrol	35	LAB	1	Spring 2010
EES	231	014049	DepositnI Systms	35	LAB	1	Spring 2010
EES	232	006991	Basin Analysis	35	SEM	3	Spring 2010
EES	271	001204	Volcanology	35	LAB	2	Spring 2010

^{3.} Specify how many students the proposed program/course fee will affect by student classification—i.e. undergraduate, graduate, or professional—and by student level—e.g. freshmen, juniors, etc. Please describe the direct benefit to students in terms of

enhancing or enriching the student learning experience. Provide a budget that details the expected annual revenue from the fee and the expenses that the fee will cover. If this is a current fee, please include how the current revenue is being utilized.

We currently offer this course once per year in the spring, and the enrollment varies between 5-15 students. This course is required for geology majors and Natural Science-Earth Science option students, and is sometimes taken by other students from other majors (e.g. civil engineering). This course is designed to count toward the required number of upper division field units needed to qualify for the Professional Geology (PG) licensure in California. Five units are required, and geology majors meet that by taking EES103F (1 unit), EES106F (1 unit), and EES107 (3 units). We are submitting course fee changes for all three of these courses since they all include significant travel expenses for required course field trips. For this one unit course (EES103F), students spend approximately 45 hours doing field-based geology work. Therefore, this course needs to take place off campus and takes advantage of geological features around California to give students hands-on practical experiences.

Below is a breakdown of the course fees generated and expenses incurred for field trip travel for this course over the last 4 years. Note: in 2020, all travel was cancelled so we did not include that year. The expenses listed are a minimum because they do not always include camping expenses or other equipment/supplies that need to be purchased.

Based on the proposed increased fee, we expect to take in \$250-\$1500 annual (based on 5-15 student enrollment). Our expenses have exceeded that over the last four years. The main expense is related to vehicle travel. One vehicle can fit ~10 students + the faculty member. So the costs listed would still exceed the course fees generated if we had 10 students enrolled in the course each semester.

Note: that the vehicle costs listed below are what our department reimburses the College of Science and Mathematics and are based on the federal standard mileage rate (currently \$0.70/mile). Therefore, if students drove themselves on these trips in their personal vehicles, the cost of one College vehicle would be the cost for each student who uses their personal vehicle. We believe that a \$50 course fee is much less of a burden than requiring each student to find their own transportation for these trips, which would cost several hundred dollars.

EES 30/ EES103F Semester	Course Fee	# of Students enrolled	Course Fee Collected	CSM Vehicle Expenses	Camping Fee	Total Expenses	Cost Per Student	Cost / 10 students	Departme nt Loss
Spring 2021	\$35.00	9	\$315.00	\$524.32	\$331.36	\$855.68	95	\$85.57	-3540 68
Spring 2022	\$35.00	11	\$385.00	\$987.19		\$987.19	90	\$98.72	-\$602 19
Spring 2023	\$35.00	6	\$210.00	\$806.17		\$860.51	143	\$86.05	-\$650.51
Spring 2024*	\$30.00	9	\$270.00	\$1,118.23	\$256.00	\$1,338.23	149	\$133.82	-\$1,068.23

*course split into EES30 (course fee = \$10) and EES103F (course fee = \$30)

Proposed new course fee = \$50

We previously requested a course fee change for this course in 2023, when it was created as a standalone 1 unit course (it was previously combined with EES30). At that time, we increased the total course fees that students pay by \$5 (\$35 for EES30 to \$40 for EES30 + EES103F). After reviewing the course fee revenue versus the travel expenses for this course, we decided to increase the fee again to better reflect the significant travel expenses required for this field-based course.

4.If the fee is not approved what would be the expected impact on students, and what alternative means to the proposed fee have been explored for achieving the desired outcome.

If we are not able to raise the fee, then our department will have to contribute more from our operating fund, which may eventually turn into a deficit. That said, the department is still prepared to operate this course at a loss, if the new course fees are approved. We believe the benefit of the course in exposing students to important geologic features and processes, and meeting the required upper-division field units for the PG licensure is critical to student success. With an additional revenue from increased course fees, the department loss will be more manageable. Alternative options would be to request donor or other university support for these ongoing field trips that are required components of the course. If we cannot secure other funds, we may have to request that students transport themselves, which likely poses a significant financial and logistical burden for most students.

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SUBJECT: Propose	d FALL	Course Fee			
heck one:	New fee:	Change to exi	isting fee: 🗸	Withdraw Fe	ee:
urrent fee:		\$ 25.00			
ACAN LEE'	II 2025	\$ 50.00			
ubject – course numl		be attached to:	EES	106F	022653
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Date

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EES 106F Course Fee Change Request - Impact Statement

1.Describe how the fee will be assessed—e.g. all students, students in a specific unit/program/major.

This fee will be assessed to all students that enroll in EES106F - Structural Geology Field Methods. This course is required for geology majors

2.Provide a 5-year history of all fees assessed within the academic program/major of the proposed new or revised program/course fee. If this is a new fee please provide a brief statement of course objectives.

Below is a table that lists the total course fees collected across all EES courses over the last five years:

Year	\$ collected
2018-2019	\$ 18,152.11
2019-2020	\$ 18,662.41
2020-2021	\$ 5,228.50
2021-2022	\$ 3,630.00
2022-2023	\$ 12,706.22
2023-2024	\$ 16,255.00

Below is a table of all courses in EES that include a course fee:

	Catalog	Catalog						
Subject	#	Course ID	Course Description	Course Fee	Component	Units	Date	
EES	1	001165	Nat Dis Earthres	10	LAB	1	Spring 2010	
			Nat Dis Earthres -					
EES	1V	020905	Virtual Lab	10	LAB	1	Spring 2016	
EES	2	018227	Historical Geol	10	LAB	1	Spring 2010	
EES	3	001168	Geol Field Trip	100	SUP	1	Fall 2025	
EES	4	0015725	Environment Sci	10	LAB	1	Spring 2010	
EES	9	018041	Intro Earth Sci	10	LAB	1	Spring 2010	
EES	12	001169	Mineralogy	35	LAB	1	Spring 2010	

			Intro Fld Mthds	10	LAB	2	Fall 2023
EES	50	018914	Nat Parks Sierra	25	LAB	1	Spring 2010
EES	100	001172	Analy Methods	10	LAB	1	Spring 2010
EES	101	001173	Ign Metam Petrol	35	LAB	1	Spring 2010
EES	102	003361	Sedimentology	35	LAB	1	Spring 2010
EES	102S	022652	Sedimentology	35	LAB	1	Fall 2023
EES	103F	022654	Field Geology	30	LAB	1	Fall 2023
EES	105	001175	Geomorphology	35	LAB	1	Spring 2010
EES	106	001176	Structural Geol	10	LAB	1	Fall 2023
EES	106F	022653	Struc Geo Fild Mthd	25	LA8	1	Fall 2023
EES	107	001177	Adv Fld Methods	35	LAB	3	Spring 2010
EES	108	018093	Soil & Water Sci	10	LAB	1	Spring 2010
EES	109	018094	Atmospheric Sci	10	LAB	1	Spring 2010
EES	110	001180	Invert Paleontol	10	LAB	1	Spring 2010
EES	114	007159	Engr Geology	35	LAB	1	Spring 2010
EES	117	001184	Hydrogeology	35	LAB	1	Spring 2010
EES	118	010411	Applied Geophys	35	LAB	1	Spring 2010
EES	122	001187	Stratigraphy	35	LAB	1	Spring 2010
EES	154	001192	Intro Earth Sci	10	LAB	1	Spring 2010
EE\$	155	012441	Disc Earth Sci	10	LAB	1	Spring 2010
EES	210	001200	Anl Flts+Erthqak	35	LAB	1	Spring 2010
EES	220	009361	Grndwater Hydrol	35	LAB	1	Spring 2010
EE\$	231	014049	Depositni Systms	35	LAB	1	Spring 2010
EES	232	006991	Basin Analysis	35	SEM	3	Spring 2010
EES	271	001204	Volcanology	35	LAB	2	Spring 2010

^{3.}Specify how many students the proposed program/course fee will affect by student classification—i.e.undergraduate, graduate, or professional—and by student level—e.g. freshmen, juniors, etc. Please describe the direct benefit to students in terms of

enhancing or enriching the student learning experience. Provide a budget that details the expected annual revenue from the fee and the expenses that the fee will cover. If this is a current fee, please include how the current revenue is being utilized.

We currently offer this course once per year in the spring, and the enrollment varies between 5-15 students. This course is required for geology majors, and is sometimes taken by other students from other majors (e.g. civil engineering). This course is designed to count toward the required number of upper division field units needed to qualify for the Professional Geology (PG) licensure in California. Five units are required, and geology majors meet that by taking EES103F (1 unit), EES106F (1 unit), and EES107 (3 units). We are submitting course fee changes for all three of these courses since they all include significant travel expenses for required course field trips. For this one unit course (EES106F), students spend approximately 45 hours doing field-based geology work. Therefore, this course needs to take place off campus and takes advantage of geological features around California to give students hands-on practical experiences.

Below is a breakdown of the course fees generated and expenses incurred for field trip travel for this course over the last 4 years. Note: in 2020, all travel was cancelled so we did not include that year. The expenses listed are a minimum because they do not always include camping expenses or other equipment/supplies that need to be purchased.

Based on the proposed increased fee, we expect to take in \$250-\$1500 annual (based on 5-15 student enrollment). Our expenses have exceeded that over the last four years. The main expense is related to vehicle travel. One vehicle can fit ~10 students + the faculty member. So the costs listed would still exceed the course fees generated if we had 10 students enrolled in the course each semester.

Note: that the vehicle costs listed below are what our department reimburses the College of Science and Mathematics and are based on the federal standard mileage rate (currently \$0.70/mile). Therefore, if students drove themselves on these trips in their personal vehicles, the cost of one College vehicle would be the cost for each student who uses their personal vehicle. We believe that a \$50 course fee is much less of a burden than requiring each student to find their own transportation for these trips, which would cost several hundred dollars.

EES 106/ EES106F Semester	Course Fee	# of Students enrolled	Course Fee Collected	CSM Vehicle Expenses	Total Expenses	Cost Per Student	Cost / 10 students	Department Loss
Fall 2021	\$35.00	3	\$105.00	\$579.48	\$579.48	\$193.16	\$57.95	-\$474.48
Fall 2022	\$35.00	5	\$175.00	\$688.75	\$688.75	\$137.75	\$68.88	-\$513.75
ali 2023*	\$25.00	5	\$125.00	\$603.26	\$603.26	\$120.65	\$60.33	-\$478 26
Fall 2024*	\$25.00	6	\$150.00	\$799.98	\$799.98	\$133.33	\$80.00	-\$649.98

*course split into EES106 (course fee = \$10) and EES106F (course fee = \$25)

Proposed new course fee = \$50

We previously requested a course fee be attached to this course in 2023, when it was created as a standalone 1 unit course (it was previously combined with EES106). At that time, when we split the course into two courses (EES106 and EES106F), we did not increase the total amount that students pay to meet this requirement (\$35 for one course was split into \$10 for EES106 and \$25 for EES106F). After reviewing the course fee revenue versus the travel expenses for this course, we decided to increase the fee for this course to better reflect the significant travel expenses required for this field-based course.

4.If the fee is not approved what would be the expected impact on students, and what alternative means to the proposed fee have been explored for achieving the desired outcome.

If we are not able to raise the fee, then our department will have to contribute more from our operating fund, which may eventually turn into a deficit. That said, the department is still prepared to operate this course at a loss, if the new course fees are approved. We believe the benefit of the course in exposing students to important geologic features and processes, and meeting the required upper-division field units for the PG licensure is critical to student success. With an additional revenue from increased course fees, the department loss will be more manageable. Alternative options would be to request donor or other university support for these ongoing field trips that are required components of the course. If we cannot secure other funds, we may have to request that students transport themselves, which likely poses a significant financial and logistical burden for most students.

In addition to the paper o	_with a copy					
SUBJECT: Proposed		Course Fe	ee			
Check one: N	ew fee:	Change	to existing fee		Withdraw Fe	e: 🔲
Current fee:		\$ 35	5.00			
ACM I CC.	2025 ive Term	\$ 50	0.00			
Subject – course numbe	er fee should	be attached to		EES	107	001177
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Date:

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EES 107 Course Fee Change Request - Impact Statement

1.Describe how the fee will be assessed—e.g. all students, students in a specific unit/program/major.

This fee will be assessed to all students that enroll in EES107 - Advanced Field Methods. This course is required for geology majors

2.Provide a 5-year history of all fees assessed within the academic program/major of the proposed new or revised program/course fee. If this is a new fee please provide a brief statement of course objectives.

Below is a table that lists the total course fees collected across all EES courses over the last five years:

Year	\$ collected
2018-2019	\$ 18,152.11
2019-2020	\$ 18,662.41
2020-2021	\$ 5,228.50
2021-2022	\$ 3,630.00
2022-2023	\$ 12,706.22
2023-2024	\$ 16,255.00

Below is a table of all courses in EES that include a course fee:

	Catalog	5					Effective
Subject	#	Course ID	Course Description	Course Fee	Component	Units	Date
EES	1	001165	Nat Dis Earthres	10	LAB	1	Spring 2010
			Nat Dis Earthres -				
EES	1V	020905	Virtual Lab	10	LAB	1	Spring 2016
EES	2	018227	Historical Geol	10	LAB	1	Spring 2010
EES	3	001168	Geol Field Trip	100	SUP	1	Fall 2025
EES	4	0015725	Environment Sci	10	LAB	1	Spring 2010
EES	9	018041	Intro Earth Sci	10	LAB	1	Spring 2010
EES	12	001169	Mineralogy	35	LAB	1	Spring 2010

EES	30	004332	Intro Fld Mthds	10	LAB	2	Fall 2023
EE\$	50	018914	Nat Parks Sierra	25	LAB	1	5pring 2010
EES	100	001172	Analy Methods	10	LAB	1	Spring 2010
EES	101	001173	Ign Metam Petrol	35	LAB	1	Spring 2010
EES	102	003361	Sedimentology	35	LAB	1	Spring 2010
EES	1025	022652	Sedimentology	35	LAB	1	Fall 2023
EES	103F	022654	Field Geology	30	LAB	1	Fall 2023
EES	105	001175	Geomorphology	35	LAB	1	Spring 2010
EES	106	001176	Structural Geol	10	LAB	1	Fall 2023
EES	106F	022653	Struc Geo Fild Mthd	25	LAB	1	Fall 2023
EES	107	001177	Adv Fld Methods	35	LAB	3	Spring 2010
EES	108	018093	Soil & Water Sci	10	LAB	1	Spring 2010
EES	109	018094	Atmospheric Sci	10	LAB	1	Spring 2010
EES	110	001180	Invert Paleontol	10	LAB	1	Spring 2010
EES	114	007159	Engr Geology	35	LAB	1	Spring 2010
EES	117	001184	Hydrogeology	35	LAB	1	Spring 2010
EES	118	010411	Applied Geophys	35	LAB	1	Spring 2010
EES	122	001187	Stratigraphy	35	LAB	1	Spring 2010
EES	154	001192	Intro Earth Sci	10	LAB	1	Spring 2010
EES	155	012441	Disc Earth Sci	10	LAB	1	Spring 2010
EES	210	001200	Anl Flts+Erthqak	35	LAB	1	Spring 2010
EES	220	009361	Grndwater Hydrol	35	LAB	1	Spring 2010
EES	231	014049	Depositnl Systms	35	LAB	1	Spring 2010
EES	232	006991	Basin Analysis	35	SEM	3	Spring 2010
EE\$	271	001204	Volcanology	35	LAB	2	Spring 2010

^{3.} Specify how many students the proposed program/course fee will affect by student classification—i.e. undergraduate, graduate, or professional—and by student level—e.g. freshmen, juniors, etc. Please describe the direct benefit to students in terms of

enhancing or enriching the student learning experience. Provide a budget that details the expected annual revenue from the fee and the expenses that the fee will cover. If this is a current fee, please include how the current revenue is being utilized.

We currently offer this course once per year in the spring, and the enrollment varies between 5-15 students. This course is required for geology majors, and is sometimes taken by other students from other majors (e.g. civil engineering). This course is designed to count toward the required number of upper division field units needed to qualify for the Professional Geology (PG) licensure in California. Five units are required, and geology majors meet that by taking EES103F (1 unit), EES106F (1 unit), and EES107 (3 units). We are submitting course fee changes for all three of these courses since they all include significant travel expenses for required course field trips. For this three unit course (EES107), students spend approximately 100 hours doing field-based geology work. Therefore, this course needs to take place off campus and takes advantage of geological features around California to give students hands-on practical experiences.

Below is a breakdown of the course fees generated and expenses incurred for field trip travel for this course over the last 4 years. Note: in 2020, all travel was cancelled so we did not include that year. The expenses listed are a minimum because they do not always include camping expenses or other equipment/supplies that need to be purchased. Based on the proposed increased fee, we expect to take in \$250-\$1500 annual (based on 5-15 student enrollment). Our expenses have exceeded that over the last three years. In Spring 2021, for the first half of the course (6 trips), students drove personal vehicles. The main expense is related to vehicle travel. One vehicle can fit ~10 students + the faculty member. Based on the last three years, the costs listed would still exceed the course fees generated if we had 10 students enrolled in the course each semester. The course fee for EES107 was last changed in 2010.

Note: that the vehicle costs listed below are what our department reimburses the College of Science and Mathematics and are based on the federal standard mileage rate (currently \$0.70/mile). Therefore, if students drove themselves on these trips in their personal vehicles, the cost of one College vehicle would be the cost for each student who uses their personal vehicle. We believe that a \$50 course fee is much less of a burden than requiring each student to find their own transportation for these trips, which would cost several hundred dollars.

EES 107 Semester	Current Course Fee	# of Students enrolled	Course Fee Collected	CSM Vehicle Expenses	Total Expenses	Cost per student	Cost / 10 students	Department Loss
Spring 2021*	\$35	11	\$385.00	\$261.00	\$261.00	\$23.73	\$26.10	\$124,00
Spring 2022	/	4	\$140.00	\$633.56	\$633.56	\$158.39	\$63.36	-\$493.56
Spring 2023		6	\$210.00	\$1,112.85	\$1,112.85	\$185.48	\$111.29	-\$902.85
Spring 2024	1	5	\$175.00	\$822.43	\$822.43	\$164.49	\$82.24	-\$647.43

*In Spring 2021, due to COVID students drove themselves to the first 6 field trips so they department did not incur costs for those trips

Proposed new course fee = \$50

4.If the fee is not approved what would be the expected impact on students, and what alternative means to the proposed fee have been explored for achieving the desired outcome.

If we are not able to raise the fee, then our department will have to contribute more from our operating fund, which may eventually turn into a deficit. That said, the department is still prepared to operate this course at a loss, if the new course fees are approved. We believe the benefit of the course in exposing students to important geologic features and processes, and meeting the required upper-division field units for the PG licensure is critical to student success. With an additional revenue from increased course fees, the department loss will be more manageable. Alternative options would be to request donor or other university support for these ongoing field trips that are required components of the course. If we cannot secure other funds, we may have to request that students transport themselves, which likely poses a significant financial and logistical burden for most students.

	cou	IRSE FEE REQUEST FOR	IVI AT		
To be consider by	red for the ac Please submit origin	t new or change course fees ademic year, fee requests m hal paper copies to the Dear	nust be submitted to _ n's office.	, As	sociate Dean
In addition to t	he paper copy, plea	ase forward electronic copie	s to:		
•	with a c	copy to			
SUBJECT: 1	Proposed FALL	Course Fee			
Check one:	New fee:	Change to exi	sting fee:	Withdraw Fe	e: 🔲
Current fee:		\$ 0			
New Fee:	Fall 2025 Effective Term	\$ 30.00			
Subject – cour	se number fee sho	ould be attached to:	Drama	34	72664
-or-			Subject Area	Catalog #	Course ID
Other method	l to charge—e.g. pi	lan, program, student grou	ıp:		
Lict any addition	onal course(s) to b	o chargod:			
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Proposed Course Fee Request AY 25-26 New Fee \$30.00 Drama 34, Theatre Crafts Prof. Jeff Hunter

Student Impact Statement:

The Theatre and Dance Department at Fresno State University has not assessed student fees for courses in the past and instead have invited students to purchase supplies on their own or use materials from the department. With inflation and the ever-rising price of goods, we feel it would be of service to the students to be assessed a course fee; the department can buy supplies in bulk to reduce student costs for the course.

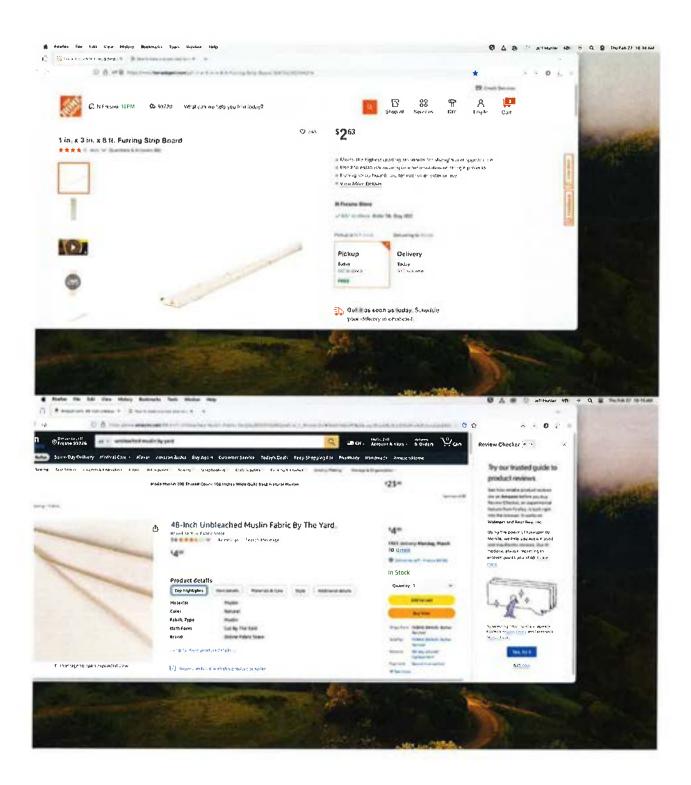
- 1. Drama 34 is required for all Theatre and Dance majors and is an option for Animation majors. All students enrolled in the class will be assessed the fee for materials.
- 2. The course currently has no fees attached. Drama 34 aligns with SLO 3: Students will develop specialized skills in theatre and dance. Students in Drama 34 learn practical skills in set construction, painting, sewing, and safety. The Department provides the durable goods—equipment, such as table saws and sewing machines, etc., to build the projects.
- 3. One section of Drama 34 is taught every semester. Enrollment is 30 students, mostly freshmen, per section. Students learn skills that are necessary for jobs in the design/tech areas of the entertainment industry. The acting majors and animation majors who take the class, learn appreciation of the skills and artistry of the technical side of production. For many, it is their first time handling tools and building sets/costumes. It is not uncommon for students to change their emphases from Acting to Design/Tech once they are exposed to this new experience. Additionally, a number of Animation majors have declared minors in theatre because of their experience in 34.

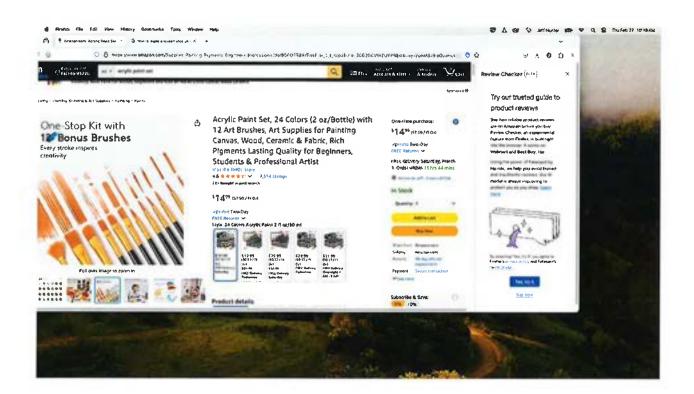
Attached are materials and costs should the students purchase the supplies themselves, which would come to approximately \$130.

Materials have been historically mostly provided by the department culled from bulk orders placed for the theatre season—large orders of lumber, paint, fabric, thread, etc. Such orders are placed throughout the academic year to build sets and costumes for the season's productions. A percentage of the bulk order is culled for the Drama 34 class. Attached are examples of bulk purchases; several of each are done throughout the season. It is difficult to gauge an exact amount that is donated to the Drama 34 class because each play or dance concert requires unique amounts of materials and it changes every season. With the ever-rising

costs of materials, the department has struggled to continue to provide these materials for free to students. The \$30 will not cover the actual cost per student of the materials used, but it will help offset the costs the department is absorbing.

4. If the proposed fee is not approved, the department may not be able to continue to subsidize the costs of the class and students will be forced to buy materials individually.

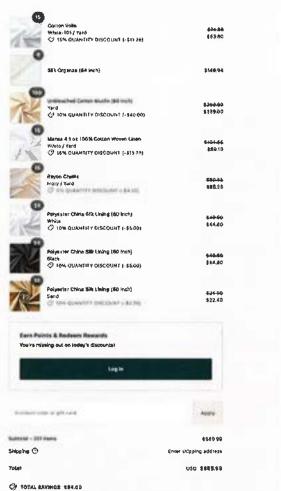












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• SUBJECT: F	Proposed FALL	Course Fee			
Check one:	New fee:	Change to exis	ting fee:	Withdraw Fee	e: 🔲
Current fee:		\$ 0			
New Fee:	Fall 2025	\$ 60.00			
Subject cours	se number fee should b	e attached to:	Drama	41	72665
-or-			Subject Area	Catalog #	Course ID
Other method	to charge—e.g. plan, p	rogram, student group	:		
List any additio	onal course(s) to be cha	orged:			
Please attach a	brief impact statement	addressing all of the fe	ollowing for the prop	osed new or rev	ised fee:
1. Describ	e how the fee will be a	ssessed—e.g. all stude	nts, students in a spe	cific unit/progra	m/major.
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Proposed Course Fee Request AY 25-26
Drama Makeup for Theatre Drama 41
New Fee \$60.00
Lydia Harmon, Costume Design Lecturer
Student Impact Statement:

purchase supplies on their own. However, with inflation and the ever-rising price of goods, we feel it would be of service to the students to be assessed a The Theatre and Dance Department at Fresno State University has not assessed student fees for courses in the past and instead have invited students to course fee; the department can buy supplies in bulk to reduce student costs for the course. In some cases, the Department has provided materials from scrap when available.

- 1. Makeup for Theatre Drama 41 is a course required for theatre majors as well being offered as a elective for non-majors. It is also an option in the Animation major; students there find it aides in an animator's character development.
- 2. The course currently has no fees attached. Drama 34 aligns with SLO 3: Students will develop specialized skills in theatre and dance. Students learn makeup application, and basic special effects techniques for use in stage productions, makeup design, and portfolio development in a classroom setting.
- extensive makeup kit as well as incidental items used for makeup application. Typically, they spend anywhere from \$160.00 to \$182.00 for 3. Drama 41 is taught every fall semester with 20 lower-division undergraduate students. All students are required to purchase an this course.
- have a makeup kit as part of their professional work. Design/tech majors with a professional interest in hair and makeup design also need supplies needed to be successful in this course. If a fee is assessed, then supplies could be purchased in bulk, saving our students money. An example of cost savings to students would be to purchase a recommended brand of makeup sponges that come in a package of 32 for \$2.63. Students only need 4 -5 sponges for the semester. If student fees are accessed, the department could purchase 4 packages, which would be enough for everyone in the class subsequently saving them money as their cost would only be 27 cents. Acting majors need to such a kit. However, there are different levels of kits at different price ranges; if the department could buy incidentals in bulk, students 4. This course currently has no fee attached to it. If the fee is not approved, the students will continue to pay the high cost of required would have the option of buying the more limited, and cheaper, makeup kit.

Please view that table below showing the cost if students purchased all supplies.

Items	Price	Supplier	URL Link	Item	Original	Number of students x bulk purchase, and divided by
	If individually purchased by students					
Ben Nye Theatrical Creme Makeup Kit	\$78	Stage Makeup Online	Ben Nye Theatrical Creme Makeup Kit	Mini Ben Nye Theatrical Creme Makeuo Kit	\$\$ \$\$	per student
Ben Nye Mojave Adjuster (color corrector)	\$9.50	stage Makeup Online	Ben Nye Mojave Adjuster (Corrector)	Ben Nye Mojave Adjuster (color corrector)	\$9.50	20 x 4 jars = \$1.90 per student
Make Up Remover Wipes	\$4.24	amazon	Amazon Basics Fragrance Free Makeup Remover Wipes, 25 wipes	Make Up Remover Wipes	\$4.24	20 x 4 packs = \$2.72 per student
Makeup Sponges	\$2.63	amazon	Amazon Basics Cosmetic Foam Wedges For Makeup, 32 Count	Makeup Sponges	\$2.63	20 x 3 packs = \$0.20 per student (5 sponges each)
e.l.f. Lash It Loud Mascara	9\$	amazon	e.1.f. Lash It Loud Mascara, Volumizing & Intensely Pigmented Formula For Fuller & Bolder Lashes, Adds Dimension, Vegan & Cruelty-Free, Black, 0.23 Oz	e.l.f. Lash It Loud Mascara	9\$	\$6.00 per student
False eyeiashes w/ glue	\$4.93	amazon	ARDELL Light As Air 523, plus a Bonus DUO Adhesive, 1g Clear	False eyelashes w/ glue	\$4.93	per student
Spooly Brushes	\$3.99	amazon	GUMIKE 100 Pcs Disposable Evelash Mascara Brushes for	Spooly Brushes	83.99	20 x 1 pack = \$0.20 per student
Q Tips	\$2.88	amazon	amazon basics-Cotton swabs 500	Q Tips	\$2.88	20 x 40 Q-tips = \$0.23 per student

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Stage Makeup Online Double Ended Spatula	Stage Makeup \$6.95 Online	Stage Makeup Online Double Ended Spatula	Stage Makeup Online Double Ended Spatula	\$6.95	per student
Glue sticks for eyebrow blocking \$	\$8.27 amazon	Amazon Basics Purple Washable School Glue Sticks, Dries Clear, 0.24-oz Stick, 30-Pack	Glue sticks for eyebrow blocking	\$8.27	20 x 1 pack = \$0.28 per student
	habitat for \$1.00 humanity		Ceramic tiles for mixing makeup	\$1.00	Per student
Eyeliner Pencil	\$5	Stage Makeup Online	Eyeliner Pencil	\$5	Per student
	\$9.00	Stage Makeup Online	Contour Palette	\$9.00	20 students x 4 pots = \$1.80 per student
	\$8.00	Stage Makeup Online	Character Shadow	\$8.00	20 x 4 jars = \$1.60 per student
c	\$15.30	Stage Makeup Online	Abrasion wheel	\$15.30	20 x 4 jars = \$3.06 per student
Crème white \$8	\$8.00	Stage Makeup Online	Crème white	\$8.00	20 x 4 jars = \$1.60 per student
Creme black \$8	\$8.00	Stage Makeup Online	Creme black	\$8.00	20 x 4 jars = \$1.60 per student
Cost per Student when purchased individually	\$182		Cost per Student when purchased by department	\$57.61 W/O tax	VO tax

This form is to be used to	*	-			
To be considered for the by Please sub		•		, As	sociate Dean
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Proposed Course Fee Request AY 25-26 New Fee Drama 136(S) Puppetry Dr. Nicola Olsen Course Fee Proposed: \$20/student

Student Impact Statement:

The Theatre and Dance Department at Fresno State University has not assessed student fees for courses in the past and instead have invited students to purchase supplies on their own. However, with inflation and the ever-rising price of goods, we feel it would be of service to the students to be assessed a course fee; the department can buy supplies in bulk to reduce student costs for the course. In some cases, the Department has provided materials from scrap when available.

- 1. Drama 136(s) is a course for liberal studies majors (Juniors and Seniors) to learn simple puppet techniques to use with K-12 students in classroom settings. During the semester, students build seven different styles of puppets: stick puppet, finger puppet, shadow puppet, paper bag puppet, sock puppet, Muppet style puppet, and a choice between a rod or string puppet. These puppets require construction paper, glue, scissors, glue gun, ruler, split pins, popsicle sticks, cardstock, cardboard, paper bags, yarn, googley eyes, pom poms, socks, felt, pipe cleaners, fishing line, dowls, and other miscellaneous supplies.
- 2. This course currently has no fee attached. Course objectives include:
 - Differentiate between hand puppetry traditions in different cultures.
 - Analyze and evaluate puppetry performances.
 - Apply basic hand puppet construction techniques.
 - Articulate and practice the key skills required when giving "life" to a puppet.
 - Demonstrate various hand puppetry manipulation techniques.
 - Create puppet-oriented lesson plans
- 3. Drama 136(S) is taught once every semester with 20 undergraduate junior and senior students each time. Liberal studies majors are required to take an arts integration class and Drama 136(S) is one option for them. It fills up quickly each semester. All students are assigned a workbox of items to individually purchase to build all the puppets. Typically, they spend anywhere from \$50-\$80 depending on what extras they buy to decorate puppets like buttons, beads, paint, cloth, and purchasing a corded or cordless glue gun is a big price difference. If a fee is assessed, then supplies could be purchased in bulk saving the students money. For example, currently students buy a package of 50-100 paper bags, when they only need 4-5 for the course work. And this goes for most of the supplies they use. If the department used student fees to buy one package of 100 paper bags that would

be enough for everyone in the class saving them money. See the table below outlining this cost difference. And the rational behind a \$20 fee.

4. If the \$20 fee is not approved, the students will continue to pay individually for the supplies they need to make the puppets. I have written a few small grants to keep some supplies on hand. Additionally, the remaining items would be provided by the department if scrap material is available. Professor donations are also sometimes used.

Required Puppet Supplies	Bulk Cost	Individual Cost (linked to items) When purchased individually students often have to buy more than they need.	Bulk Total (linked to items)
Construction Paper (30 sheets)	20 students = 600 sheets @ \$2.29 per student in bulk	96 sheets for \$3.99	600 sheets for \$45.98
Hot Glue Gun	\$2.14 per student bulk	One for \$8.99	24 for \$42.99
Glue sticks (5-6)	20 students = 100 sticks @ \$3.79 per student	One for \$2,27	30 for \$25.29 Would need 3 for a total of \$75.87
Scissors Googly Eyes (40)	\$1.16 per student 20 students=800 eyes \$.40 per student	One for \$4.39 380 pieces for \$3.59	24 pack \$23.39 1520 pieces for \$10.99 About 1 penny per eye
Felt (20 sheets)	20 students = 400 sheets @ \$3.24 per student	28 12x8 pieces for \$14.88	460 for \$64.99
Split pins (20)	20 students = 400 pins @ \$.59 per student	100 pieces for \$4.99	500 pieces for \$11.99
Pipe cleaners (30)	20 students = 600 pipe cleaners @ \$.70 per student	100 pieces for \$4.99	600 for \$13.97
Card Stock (15 sheets)	20 students = 300 sheets @ \$1.39 per student	20 sheets for \$4.99	300 sheets for \$27.99
Pom poms (25)	\$.85 per student	One package for \$4.99	Variety pack \$16.99
Ruler Fishing line (10 yrds)	\$.45 per student 20 students = 200 yrds @ \$.69 per student	One for \$1.96 100 yd for \$6.87	28 pack for \$8.99 100 yd for \$6.87 Would need 2 for a total of \$13.74
Dowel Rods (10)	20 students = 200 dowels @ \$1.00 per student	25 pieces for \$4.99	200 pieces for \$19.99
Yarn (10 yrds of 3 different colors)	\$1.10 per student	1 color for \$4.87	26 colors for \$21,99
Paper Bags (10)	20 students =200 bags @ \$1.15 \$20.94 per student	40 white paper bags for \$7.99 \$84.75 per student Could be less if they already own scissors, ruler, glue gun, etc.	200 white paper bags for \$22.99 Total \$434.97 Divided by 20 students = \$21.74 each

Students currently spend about \$60-90 getting supplies for their puppet workbox. If we could asses a \$20 fee for each student, we could get the same supplies for \$30 to \$50 dollars less.

This form is to be used To be considered for the by Please s	the academic	r change course fees year, fee requests m	ust be submitted to	, Ass	sociate Dean
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Proposed Course Fee Request AY 25-26 New Fee \$15.00 Liz Crifasi Drama 151 Stage Management

Student Impact Statement:

The Theatre and Dance Department at Fresno State University has not assessed student fees for courses in the past and instead have invited students to purchase supplies on their own. However, with inflation and the ever-rising price of goods, we feel it would be of service to the students to be assessed a course fee; the department can buy supplies in bulk to reduce student costs for the course. In some cases, the Department has provided materials from scrap when available.

- 1. Drama 151 is an option within the Theatre major. All students enrolled would be assessed a course fee.
- 2. Drama 151 currently has no course fee attached. 151 aligns with SLO 3: Students will develop specialized skills in theatre and dance. Students in Drama 151 learn the skills, techniques and professional protocols necessary to guide a large event such as a theatre- or dance production, industrial events, music venue events, etc.
- 3. 8-10 students enroll in this course regularly. It is an upper division undergraduate course. Throughout the course of the semester, students in the Stage and Production Management course must create a working script, including full pages of the text and ground plans printed on the back of each page. This script is used throughout the course. One activity requires them to note cues on the pages using post-it flags. If the copies were made through Kinkos and the flags purchased from officedepot.com, students would pay \$69.50. Purchasing the post-it flags in bulk and utilizing the department copy machine, students save significantly. (See cost breakdown below.)
- 4. If the proposed fee is not approved, the students will continue to pay the high cost of required supplies needed to be successful in this course. Professor donations are also sometimes used.

DRAMA 151- Stage and Production Management

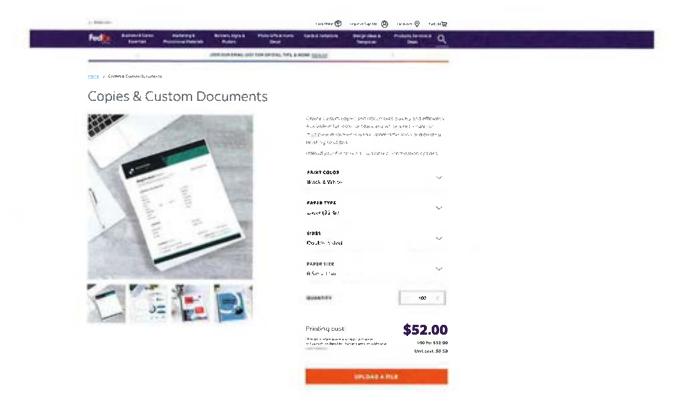
Proposed Course Fee: \$15

Items	Cost with taxes and shipping if purchased solo	Cost bundled per class
Copies of script	\$52 (100 pages at \$0.52/page at Kinkos)	\$9.90 (100 pages, front and back, at 0.0495/side charged to department for copies)
Post-it flags	\$17.20 (35 flags at Office Depot)	\$446.60 (2 packs of 320 flags) \$3.72 per student
TOTALS (per student)	\$69.50	\$13.67 per student

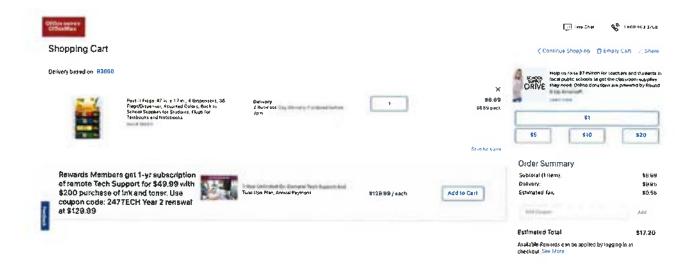
Justification:

Throughout the course of the semester, students in the Stage and Production Management course must create a working script, including full pages of the text and ground plans printed on the back of each page. This script is used throughout the course. One activity requires them to note cues on the pages using post-it flags. If the copies were made through Kinkos and the flags purchased from officedepot.com, students would pay \$69.50. Purchasing the post-it flags in bulk and utilizing the department copy machine, students save significantly.

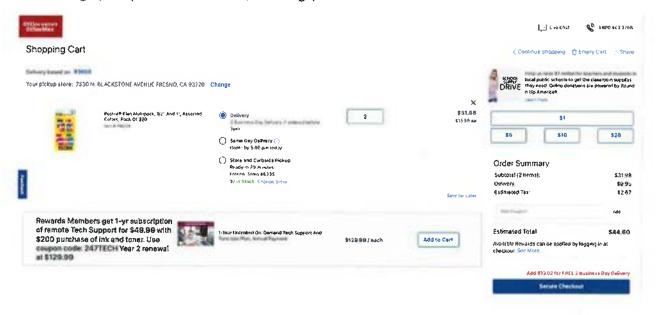
Cost for copies at Kinkos



Post-it flags (pack of 35 flags)



Post if flags (two packs of 320 each, 640 flags)



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SUBJECT: Prop		Course Fee			
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New Fee:	Fall 2025	\$ 20.00			
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Proposed Course fee Request AY 25-26

New Fee for Drama 180A: Scene Design

Prof. Jeff Hunter

Proposed \$20.00 per student

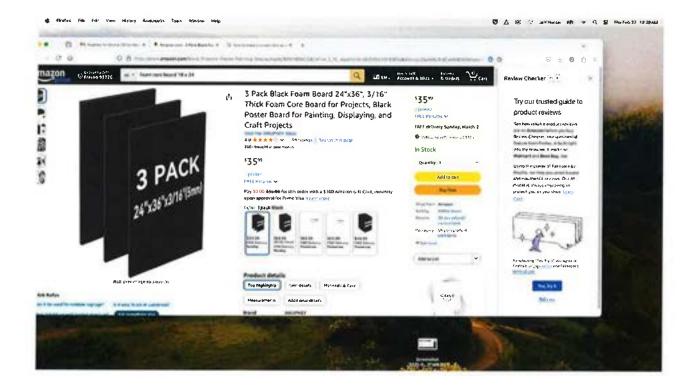
Student Impact Statement:

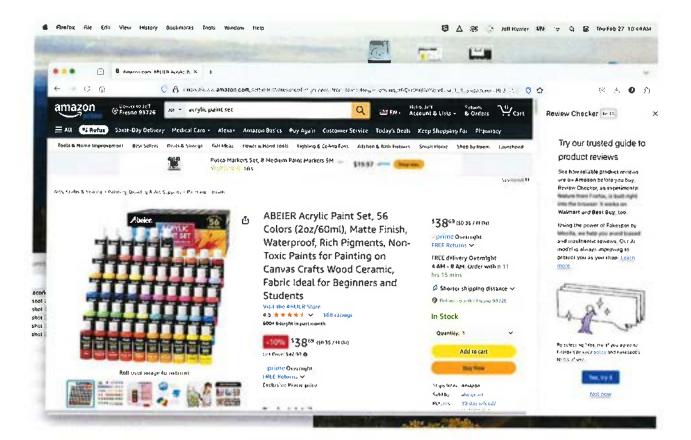
The Theatre and Dance Department at Fresno State University has not assessed student fees for courses in the past and instead have invited students to purchase supplies on their own. However, with inflation and the ever-rising price of goods, we feel it would be of service to the students to be assessed a course fee; the department can buy supplies in bulk to reduce student costs for the course. In some cases, the Department has provided materials from scrap when available, or from Professor donation.

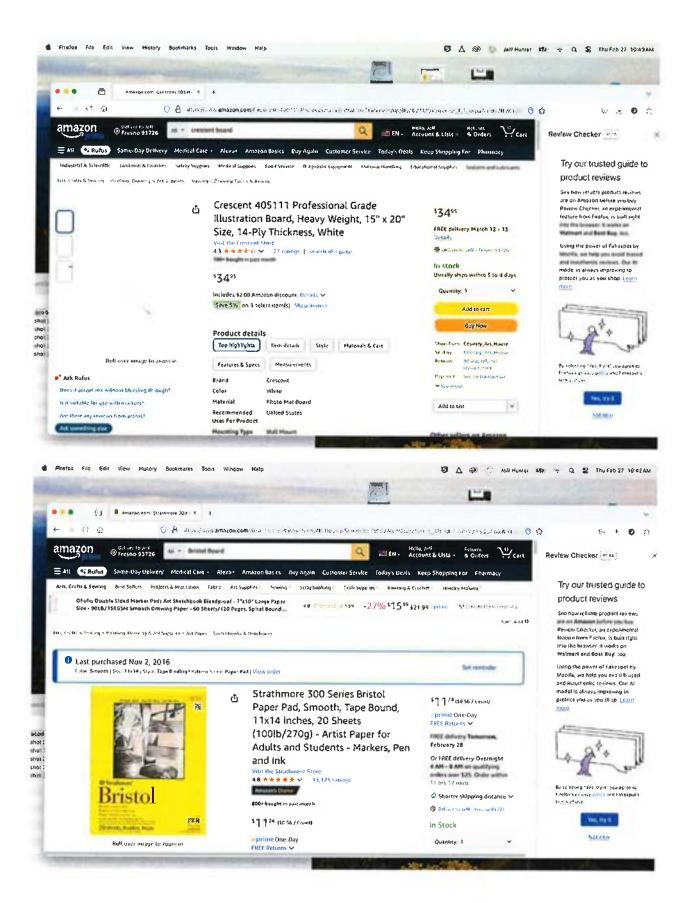
- 1. Drama 180A Scene Design is a required course for Design/Tech majors. All students enrolled will be assessed course fees.
- 2. Drama 180A currently has no course fees attached. 180A aligns with SLO 3: Students will develop specialized skills in theatre and dance. Students in 180A learn techniques of drafting and building models of set designs, painting and sketching techniques, and preparing presentations.
- 3. 8-10 students enroll in this course, taught once a year. It is an upper division requirement for Design/Tech majors. This course is professional preparation for students entering graduate work in design, internships, or paid work in the entertainment industry, teaching the necessary skills for professional competence, as well as portfolio development. Budget information provided below. When students purchase the supplies on their own, the course costs come to over \$100. Art supplies have risen in price dramatically over the last five years. Purchasing materials for the course is much more economical if the supplies are bought in bulk. While the proposed fee does not cover the entirety of the costs, the department has determined that it can cover the difference by building a small inventory of materials.
- 4. If the proposed fee is not approved, the students will continue to pay the high cost of required supplies needed to be successful in this course. Professor donations, and, if available, scrap materials are also sometimes used.

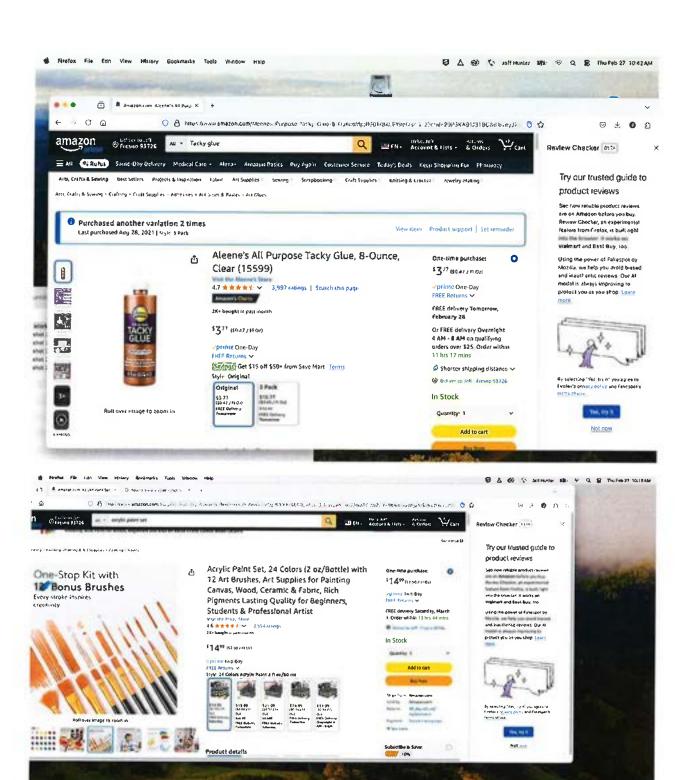
MATERIALS COMPARISON FOR DRAMA 180 A

			STUDENT COST		BULK COST	
1.	TRACING PAPER	10 @	.33 PER SHEET	3.30	.12 PER SHEET	1.20
2.	VELLUM	10@	2.10 PER SHEET	21.00	.90 PER SHEET	9.10
3.	FOAM CORE BOARD	3@	11.83 PER SHEET	35.49	2.48 PER SHEET.	10.16
4.	CRESCENT BOARD	6@	11.48 PER SHEET	34.44	3.90 PER SHEET.	23.40
5.	TACKY GLUE	8 OZ.	.48 PER OUNCE	3.84	.26 PER OUNCE	2.08
6.	BRISTOL BOARD	PAD OF 20	.71 PER SHEET	14.25.	.71 PER SHEET.	14.25
			112.32		60.19	









	with a copy to				
SUBJECT: Proposed F		Course Fee			
heck one: Ne	ew fee: 🔽	Change to exis	ting fee:	Withdraw Fee	:: 🔲
urrent fee:	;	\$O			
lew Fee: Fall 2	2025 s	35.00			
abject – course number	r fee should be	attached to:	Drama	182A	72672
or			Subject Area	Catalog #	Course ID
2. Provide a 5-year					
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Proposed Course Fee Request AY 25-26 New Fee \$35.00 Liz Crifasi Drama 182A, Lighting Design

Student Impact Statement:

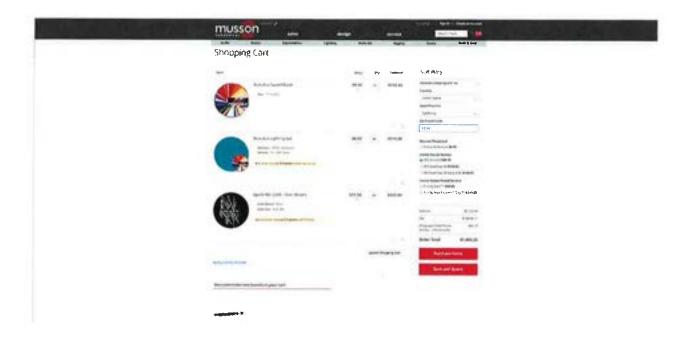
The Theatre and Dance Department at Fresno State University has not assessed student fees for courses in the past and instead have invited students to purchase supplies on their own. However, with inflation and the ever-rising price of goods, we feel it would be of service to the students to be assessed a course fee; the department can buy supplies in bulk to reduce student costs for the course. In some cases, the Department has provided materials from scrap when available.

- 1. Drama 182A is required for all Theatre Design/Tech majors and also taken as an elective by interested students from a variety of majors. All students enrolled would be assessed the fee for materials.
- 2. The course currently has no fees attached. Drama 182 aligns with SLO 3: Students will develop specialized skills in theatre and dance. Students in the course learn techniques of digital designing and drafting for theatrical lighting, as well as hands-on projects creating actual lighting designs.
- 3. 8-10 students enroll in the course regularly. It is an upper division requirement for Design/Tech majors. This course is professional preparation for students entering graduate work in design, internships, or direct work in the entertainment industry, teaching the necessary skills for professional competence as well as portfolio development. Drama 182A is taught using a variety of hands-on activities with the departments theatrical lighting instruments. There are four activities which require students to choose colored gels and place them in the lights to create various scenes. They need a swatch book to choose the colors of gels and then use gel sheets of the chosen colors to place in the lighting instruments. Students also use patterns in the lights, created using gobos. If purchased individually, these supplies would cost over \$150. By purchasing these items in bulk and building a collected inventory of lighting gels and gobos, students have more options for their projects and can be relieved of the high cost of purchasing these items individually. See cost breakdown below.
- 4. If the proposed fee is not approved, the students will continue to pay the high cost of required supplies needed to be successful in this course. Additionally, the remaining items would be provided by the department if scrap material is available. Professor donations are also sometimes used.

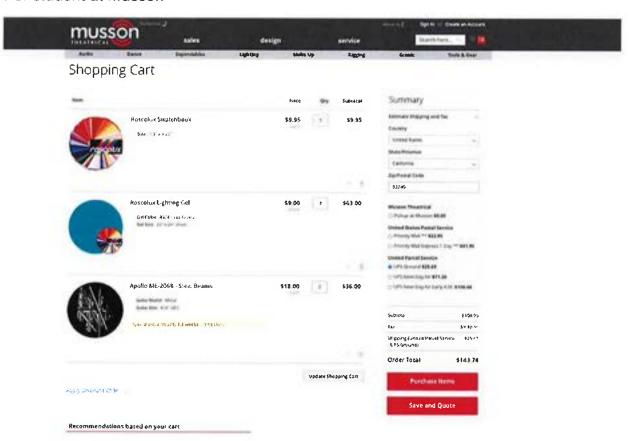
Items	Cost with taxes and shipping if purchased from Amazon & B&H solo	Cost with taxes and shipping if purchased from Musson or Home Depot solo	Cost bundled for 12 with taxes and shipping
Gel swatch books			
	\$43.00 (B&H)		
Gels for final and in-			
class exercises	\$166.85 (Amazon with Prime)		
Gobos for final and	′		
in-class exercises	Total: \$209.85	\$143.74 (Musson)	\$1402.25 for 12
			\$116.85 per student
TOTALS (per student)	\$209.85	\$143.74	\$116.85

The class collectively uses approximately 84 sheets of gels and 24 gobos throughout the semester (averaging to 7 gels per student and 2 gobos per student). Each student uses one swatch book. If purchased individually per student, it would come to \$143/student. If bundled with department purchase, this would cost out to approximately \$116/student. Students would keep the swatch books. The sheets of gel can be reused; they last about 3 semesters. Gobos can also be reused for several years but there will always be need for new ones as the design needs change depending on the project. Dividing the cost per student by 3, the estimated life of the purchased gels, and allowing for the irregular demand for news gobos, the department estimates that \$35 per student will adequately cover the costs of renewing the materials used for the course while saving individual students money.

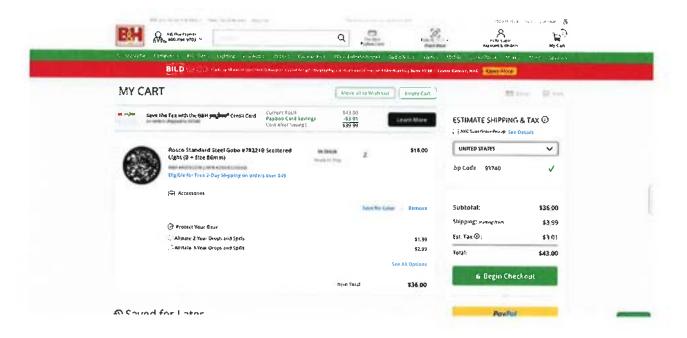
Combined gels and gobos for class of 12



Per student at Musson



Per student Amazon & B&H



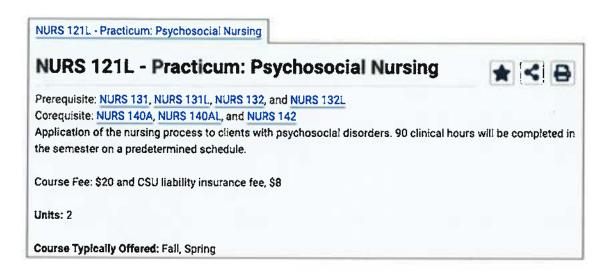
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•	with a cop	v to				
SUBJECT: Pr	oposed FALL					
theck one:	New fee:	Change to	existing fee:	\checkmark	Withdraw Fee	:
Current fee:		\$ \$20.00				
New Fee:	Fall 2025	\$ \$75.	00			
Subject – cours	Effective Term e number fee shoul	ld be attached to:		NURS Subject Area	2024-202 Catalog #	121L Course ID
Other method	to charge—e.g. plar	n, program, student	group			
ist any additio.	nal course(s) to be	charged:				
ease attach a l	orief impact stateme	ent addressing all of	the following	for the prop	osed new or rev	ised fee:
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Date:

Signature: _

Justification for course fee for NURS 121L.

Nursing



1. Describe how the fee will be assessed—e.g. all students, students in a specific unit/program/major.

This fee will be assessed for all students registered in NURS 121L.

Provide a 5-year history of all fees assessed within the academic program/major of the proposed new or revised program/course fee. If this is a new fee please provide a brief statement of course objectives.

Course Fees within the School of Nursing have not been assessed in over 5 years, because we did not have a need to do so until now. Over the years we have we have routinely received Song-Brown grant funding to help offset the cost of our BSN program. However, due to California budget cuts, we will only receive 75,000, for the next two year, as opposed to the 900,000 the School of Nursing is typically are awarded. Some of this funding went directly for additional background check for some of the facilities where they complete clinical for this course. This background check is \$175 dollars per student enrolled this course. The current course fee is applied to this course is \$20.00. We are requesting to increase the fee for this course to \$75.00 to help cover the cost of the additional background check, due to the decreases amount of grant funding that was awarded.

3. Specify how many students the proposed program/course fee will affect by student classification—i.e. undergraduate, graduate, or professional—and by student level—e.g. freshmen, juniors, etc. Please describe the direct benefit to students in terms of enhancing or enriching the student learning experience. Provide a budget that details the expected annual revenue from the fee and the expenses that the fee will cover. If this is a current fee, please include how the current revenue is being utilized.

This course fee will affect 70 second semester nursing students registered in NURS 121L. The Background check is required by the facilities, students must be cleared by the facility in order for them to get their clinical experience for this course.

The budget for the course fees for this course is as follows:

- a. Increase current course fee from \$20.00 to \$75.00
- b. Increase cost to students = 75-26 = \$47.00 dollars.
- 4. If the fee is not approved what would be the expected impact on students, and what alternative means to the proposed fee have been explored for achieving the desired outcome.

If this fee is not approved, nursing students may end up paying out of pocket the remaining amount not covered by grant funding for the background check required for this course.

1216

Number of Students

60 Students

Despeription	Pri	ce	Prio	e Per Student	Notes
Student Reimbursmement - Background Check	\$	10,500.00	\$	175.00	Only 3 submitted for reimbursement so far.
LiveScan Fingerprinting	\$	3,960.00	\$	66.00	
	\$	14,460,00	\$	241.00	

by Please subm	academic year, fee requests it original paper copies to the De py, please forward electronic cop	an's office.	, Associate Dean
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SUBJECT: Proposed FA	with a copy to N.L. Course Fee		
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New Fee: Fall 20)	
	fee should be attached to:		<u> </u>
-or-		Subject Area Nutraina atudante	Catalog # Course ID s registered in specific 1, 2,
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ist any additional course		0AL, NURS 110AL, I	NURS 131L, NURS 140L
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Justification for course fees for NURS 10AL, NURS 110AL, NURS 131L, NURS 140AL

1. Describe how the fee will be assessed—e.g. all students, students in a specific unit/program/major.

This fee will be assessed for all under graduate students in the BSN nursing program registered in NURS 10AL, NURS 110AL, NURS 131L, NURS 140AL.

 Provide a 5-year history of all fees assessed within the academic program/major of the proposed new or revised program/course fee. If this is a new fee please provide a brief statement of course objectives.

Course Fees within the School of Nursing have not been assessed in over 5 years, because we did not have a need to do so until now. Over the years we have we have routinely received Song-Brown grant funding to help offset the cost of our program for supplies used in our Nursing Resource Center (NRC) and our Simulation Laboratory (SIM LAB). However, due to California budget cuts, the BSN program was only awarded 75,000, for the next two years, as opposed to the 900,000 the BSN program has received in the past.

The mentioned courses require students to use medical equipment in the NRC and Sim Lab to create simulated patient experiences to enhance student learning outcomes for this course. In addition, students receive a "Skills Bag" that has medical supplies they will need to use during NURS 10AL in first semester, NURS 110AL in second semester, NURS 131L in third semester, and NURS 140L in fourth semester. The current cost of the Skills Bag is \$208, which has gone up significantly over the last couple of years.

NURS 10AL, NURS 11AL and NURS 140AL previously had a lab fee of \$40.00, which was erroneously left off when the curriculum went through for revisions in 2019, so currently there is not lab fee attached to these courses. NURS 131L currently has course fee of \$20.00. Due to the increase costs of the medical equipment students use to practice skills in these courses, a course fee of \$70.00 per student is requested in addition to the \$8.00 liability insurance fee currently listed.

3. Specify how many students the proposed program/course fee will affect by student classification—i.e. undergraduate, graduate, or professional—and by student level—e.g. freshmen, juniors, etc. Please describe the direct benefit to students in terms of enhancing or enriching the student learning experience. Provide a budget that details the expected annual revenue from the fee and the expenses that the fee will cover. If this is a current fee, please include how the current revenue is being utilized.

This course fee will affect 70 first semester nursing students in NURS 10AL, 70 students in their second semester NURS 110AL, 70 students in their third semester NURS 131L, and 70 students in their fourth semester NURS 140L courses.

The fees will be applied directly to medical supplies used in the NRC, SIM Lab and towards the Skills Bag while in the NURS 10AL course. This will give students the opportunity to practice, prior to going their hospital clinical sites.

Goals and Activities for NURS 10AL include:

NRC Skills Lab /Scenarios -Medication Administration, Venipuncture, Folley Cath Adm

NG Tube insertion, Chest tube application, Trach care, Finger Stick, Glucose Check IM, and Sub-Q injections.

ATI skills videos with returned demonstration of Skill.

Simulation bedside scenarios.

Clinical days: Direct-care experiences with Instructor or guidance of the clinical preceptor.

If approved, total revenue generated from all four courses:

\$70 X70 = 4,900 per student X 4 (courses) = 19,600

One time cost of Skills Bag in first semester = 14,560

5,040 remaining for all four courses for medical supplies for 280 students.

The budget for the individual course is a follows:

\$10.00 per student for the cost to Medial supplies for Simulation Lab

\$10.00 per student for the cost of Medical Supplies for medical items use in the NRC.

\$50.00 for 1/4 of the cost of the Skills bag and contents which is used throughout 4 semesters.

Please see attached break down of cost for the medical equipment utilized for this courses. Items are needed to be used more than once throughout all four semesters.

4. If the fee is not approved what would be the expected impact on students, and what alternative means to the proposed fee have been explored for achieving the desired outcome.

If these course fees are not approved, nursing students will have to pay out of pocket the \$208 dollars on their first day of nursing school for the cost of the skills bag. In addition, without the Song-Brown Grant funding, money to support these supplies for the course with have to come from the School of Nursing operating budget. Due to the current budget cuts, this may end up limiting students access to supplies, and which will limit students opportunity to practice skills, prior to going their hospital clinical sites.

NURS 10AL - Practicum: Fundamental Concepts of Clinical Nursing

NURS 10AL - Practicum: Fundamental Concepts of 🙀 🧸 🖨 **Clinical Nursing**



Prerequisite: Admission to the Nursing major. Corequisite: NURS 10, NURS 112, and NURS 114

Clinical application of fundamental concepts and nursing process in care of clients. 135 clinical hours will be completed in the semester on a predetermined schedule.

Course Fee: CSU liability insurance fee, \$8

Units: 2-3

Course Typically Offered: Fall, Spring

Nursing

NURS 110AL - Practicum: Medical-Surgical Nursing

NURS 110AL - Practicum: Medical-Surgical Nursing



Prerequisite: NURS 10, NURS 10AL, NURS 112, and NURS 114 Corequisite: NURS 110, NURS 121, NURS 121L, and NURS 124

Application of nursing process to clients with common health deviations. Identification of risk factors associated with stressors and provision of nursing care directed toward primary and secondary interventions. 135 clinical hours will be completed in the semester on a predetermined schedule.

Course Fee: CSU liability insurance fee, \$8

Units: 2-3

10A1/110A1/1311/1401

Number of Students 280						
Course = 280 students	Despcription	Price		Price p	er Student	
70 student per course	Ostomy Care Training Model	\$	173.43	\$	0,62	
	Ausculation Practice Board	\$	1,249.64	\$	4.46	
	Otto Ostomy Model	\$	2,459.00	\$	8.78	
	Vinnie Venous Pressure Injury Leg Model	\$	1,399.00	\$	5.00	
	Mediskin Male Urinary Catheterization	\$	295.86	\$	1.06	5
	Utility Cart	\$	268.62	\$	0.96	
	Nursing Anne Simulator - Wound Feet Set	\$	1,112.71	\$	3.97	Diameter Control
	Skills Bag with Equipment		17,500	\$	62.50	
	Total suppy Cost	\$	24,458.26	\$	87.35	Total Cost per studen

Nursing

NURS 131L - Practicum: Pediatric Nursing

NURS 131L - Practicum: Pediatric Nursing



Prerequisite: NURS 110, NURS 110AL, NURS 121, NURS 121L, and NURS 124

Corequisite: NURS 131, NURS 132, NURS 132L, and NURS 145

Application of specific skills, theories, and concepts in the care of the pediatric client/family with emphasis on wellness and illness. 90 clinical hours will be completed in the semester on a predetermined schedule.

Course Fee: \$20 and CSU liability insurance fee, \$8

Units: 2

Course Typically Offered: Fall, Spring

Nursing

NURS 140AL - Practicum: Advanced Medical-Surgical Nursing

NURS 140AL - Practicum: Advanced Medical-Surgical Nursing



Prerequisite: NURS 131, NURS 131L, NURS 132, NURS 132L and NURS 145
Prerequisite or Corequisite: NURS 140A, NURS 141, NURS 141LS, and NURS 142

Clinical application of concepts and nursing process in care of clients of all ages with complex health problems. 90 clinical hours will be completed in the semester on a predetermined schedule.

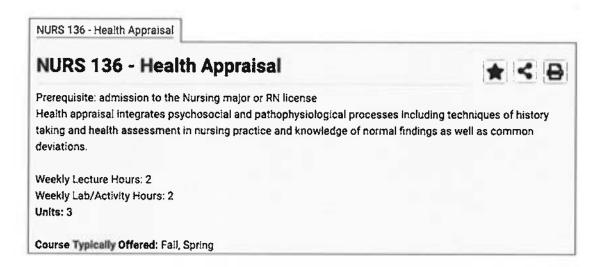
Units: 2-3

Course Typically Offered: Fall, Spring

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1. Describe how the fee will be assessed—e.g. all students, students in a specific unit/program/major.

This fee will be assessed for all RN-BSN nursing students registered in NURS 136.

2. Provide a 5-year history of all fees assessed within the academic program/major of the proposed new or revised program/course fee. If this is a new fee please provide a brief statement of course objectives.

Course Fees within the School of Nursing have not been assessed in over 5 years, because we did not have a need to do so until now. Over the years we have we have routinely received Song-Brown grant funding to help offset the cost of our nursing programs. However, due to California budget cuts, we will only receive 75,000, for the next two year, as opposed to the 900,000 the School of Nursing is typically are awarded. Currently there is no fee is applied to this course. We are requesting a new fee of \$20.00 for this course to help cover the cost of the medical supplies used by students in this course.

3. Specify how many students the proposed program/course fee will affect by student classification—i.e. undergraduate, graduate, or professional—and by student level—e.g. freshmen, juniors, etc. Please describe the direct benefit to students in terms of enhancing or enriching the student learning experience. Provide a budget that details the expected annual revenue from the fee and the expenses that the fee will cover. If this is a current fee, please include how the current revenue is being utilized.

This course fee will affect 20 RN-BSN nursing students registered in NURS 136. This course is taught twice in an academic year. Revue generated per academic year for 40 students (20 each semester) = $$800\ 00$. This fee would go directly to cover the cost of the medical supplies used in this course.

Tongue depressors \$37.00 per box 2 boxes per semester = \$74.00

Cotton tip applicators, 16.00 per box one box per semester 16.00 Gauze \$8.00 per box need three boxes per semester = \$24.00 Alcohol wipes = \$10.00 per box, need 2 boxes per semester = \$20.00 the rechargeable batteries for the Otoscopes must be replaced, due to the high volume of usage. Each year the cost for the specialized battery is battery is \$30.00. To replace 20 otoscopes batteries costs \$600.00 per year.

If the fee is not approved what would be the expected impact on students, and what alternative means to the proposed fee have been explored for achieving the desired outcome.

If this fee is not approved, nursing students may end up paying out of pocket the remaining amount not covered by grant funding for the supplies required for this course.

Number of Students

90				4	
	Despeription	Price		Price per Student	
	Tongue depressors	\$	74.00	3.7	
	Cotton tip applicators	\$	16.00	0.8	
	Gauze	\$	24.00	1.2	
	Alcohol wipes	\$	26.00	1.3	
	Recharable batteries Otoscopes	\$	300.00	15	
	Total Supply Cost	\$	440.00	\$22.00	Total Cost per Student