

Clovis Community College

Student Success Checklist

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Application The application is available on-line at: https://www.cloviscollege.edu/admissions-and-aid/admissions/applying-to-college.html [After your CCCApply application is submitted; you will receive a welcome email, within 3 days your application will be processed, and you will then receive a second email containing your College Student ID for the State Center Community College District (SCCCD).]
☐ <u>Financial Aid</u>
The Free Application for Federal Student Aid (FAFSA) will be available (online at studentaid.gov/fafsa) Oct 1st. Application assistance, financial aid workshops will be available to students and parents at your local high schools.
□ <u>Orientation</u>
Complete the SCCCD Online Orientation available at: https://www.cloviscollege.edu/admissions-and-aid/orientation.html - Student Login Instructions
• Usernames: For E-mail, it is your 7-digit student ID number@my.scccd.edu
 Password: Default Password: Your first name initial (upper case) + last name initial (lower case) + date of birth (mmddyy)
For example, student John Smith was born December 25, 1997, and has a student
ID number of 0123456 .
John's student e-mail login information would be:
Username: 0123456@my.scccd.edu
Password: Js122597
☐ Counseling/Student Education Plan (SEP):
Prior to registering for classes, you are required to meet with a counselor to receive academic advising and to develop a Student Educational Plan (SEP).
- Contact the Academic Counseling office at Counseling Office Location:
Clovis Community College (AC2-133)
10309 N. Willow Ave
Fresno, CA 93730
Tel: <u>559-325-5230</u>
https://www.cloviscollege.edu/student-services/academic-counseling/index.html
□ Designation
□ Registration
Registration dates and times will be communicated to you by WebAdvisor or college e-mail.
 Students may check their eligibility for registration by accessing WebAdvisor. Go to the Registration Eligibility link to view academic holds, registration holds, and your registration appointment date.
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☐ Follow Up Visit to Counseling
Plan to follow up with a counselor to discuss certificate, associate degree, and/or transfer requirements (FAO's

Need Help Getting Started?

and LIVE help counseling is available online at www.cloviscollege.edu/student-services/academic-

counseling/online-academic-counseling.html)



Accessing My Portal

My portal is a single point of access with links to Canvas, WebAdvisor, Student Email, Self-Service and other common applications, resources, and links.

1.) Check Personal Email for School Information

After you complete the admissions application, you will receive a confirmation email from CCCApply letting you know you have submitted your application successfully. Within 24-48 hours you should receive a second email confirmation with your student email and a temporary password.

2.) Go to Clovis Community College main webpage

Open up an internet browser and go to cloviscollege.edu

3.) Click on My Portal icon at top of the page



4.) Click on Sign In at top right corner of the page



5.) Login with your username and password as shown below



Your username is your student ID number. Your password is your first initial (uppercase), your last initial (lowercase), and your 6-digit date of birth in the mmddyy format.

For example, student John Smith was born on January 1, 1997 and has a student ID number of 0123456. John's login information would be:

Username: 0123456 Password: Js010197

Be sure to select "Student" as the role to login under as circled in black.

6.) Now you should have access to your portal

Students can now access various apps by clicking on the application links and view announcements, news, events, and other resources.

IMPORTANT NOTE: Be sure to close all browser tabs and windows to finish the logout process. This is critical when using a public computer as failure to do so will keep your portal session active.