

Parent PLUS Loan Adjustment Request

Please use this form to request an adjustment to your Parent PLUS Loan.

Note that your request will be reviewed and handled as appropriate.

Student Information**ID Number:****Phone Number** (with area code):**Full Name:**

To protect the Parent PLUS Loan Borrower, any adjustments to the PLUS loan amounts or loan period must be submitted in writing directly from the parent. Please note that once loan funds have disbursed, other procedures exist for canceling or reducing loan amounts. Parent PLUS Loans are originally awarded based on the electronic loan application information, the student's Cost of Attendance, and existing financial aid.

What type of Parent PLUS Loan adjustment are you requesting? (Check all that apply)

☐ **Reduction to the amount**☐ **New loan amount should be:**☐ **Increase the amount**☐ **Additional amount to be added to the existing loan:**☐ **Award the maximum amount available**☐ **Switch Time Frame (loan should be for):**☐ Both Fall and Spring☐ Fall Only☐ Spring Only☐ Summer Only☐ **Cancel the entire PLUS loan**☐ **No longer seeking Endorser (co-signer) for the Parent PLUS loan**☐ **Have an approved Endorser (co-signer)**☐ **Appeal for a previously denied Parent PLUS loan was approved by the U.S. Department of Education**

Comments or Clarification of Request:

Certification and Signatures

Parent PLUS Loan Certification: If you are requesting an adjustment to the Parent PLUS loan, your parent borrower will need to certify this before we are able to proceed.

Please Note: Changes to your financial aid awards may have an impact on your student account.

A request to change an award may result in a bill in which the student is responsible for payment.

I certify that I am the individual who applied for a Parent PLUS Loan, and I now ask that the above changes be made.

Parent Borrower Name (printed):

Parent Phone:

Parent's Signature:

Date:

Student's Signature:

Date:

To submit this form:

- You may drop it off at our windows in the Joyal Administration North Lobby
- Fax it to 559-278-4833
- Mail it to Office of Financial Aid and Scholarships, 5150 North Maple Avenue - M/S JA64, Fresno, CA 93740-8026