POLICY:	**Eligibility to Use the Student Health & Counseling Center (SHCC)**	
HISTORY:	Date of original:	Date of revision: 6/2011, 9/2013, 1/2016, 6/2016, 6/2018, 5/2019, 12/2019, 7/2022, 5/2024
APPROVAL:	Title: Associate Vice President for Student Health, Counseling and Wellness	

PURPOSE: **To define who is eligible to use Student Health and Counseling Center services.**

POLICY: All Fresno State students, without regard to the number of units carried, are entitled to outpatient care within the scope and limitations of the Student Health and Counseling Center. Enrollment status and eligibility shall be ascertained prior to care being provided except in the case of a true emergency. Should the student not have an Identification Card (I.D.) in his possession, eligibility will be checked by the front office staff using either the "Point & Click" system or by accessing the Registrar's Office on-line via PeopleSoft. A student is eligible for care throughout the semester in which he is enrolled as long as the Mandatory Health Fee (MHF) is paid or waived.

GUIDELINES: American English Institute (AEI) and International students are eligible for services if they arrive on campus prior to the start of their programs. An "Administrative Alert" to the EMR stating "Registered for Fall/Spring _____ (year)." Consult with the Medical Records Technician for questions regarding eligibility status. AEI and International students pay the mandatory health fee. AEI shall provide a roster of enrollees to the Student Health & Counseling Center at the start of each session and at other times during the course of the session should students be added or dropped.

Continuing students are those who intend to remain as a student but who wish to be seen during non-regular semester periods. Such students retain eligibility for basic medical services after the semester ends under certain conditions. If the continuing student pre-registers for the Fall, Spring, or Summer semester and has paid all current fees, then he/she may be seen during break periods. Verification of eligibility will be made by PeopleSoft.

Graduate Studies (Extended Education) – May pay the MHF at their first visit or the per diem fee for basic services plus the fee listed on the current fee schedule for any augmented services they request. Normally, graduate status may be ascertained from PeopleSoft.

Open University students may pay the MHF at their first visit or the per diem fee for basic services plus the fee listed on the current fee schedule for any augmented services they request.

Sixty-Plus (60+) Program – Must pay MHF at first visit.

Visitors on campus (including Children's Center) – Are entitled to first-aid and emergency care, only, and referral to another medical facility as needed. No charge for visit

Students from other CSU campuses – Who have a photo ID and are currently enrolled for the present semester, may be seen for basic services at no charge. Augmented services will be charged per the current fee schedule. This program is called *"Passport to Health."*

Visiting athletes from other campuses – who are not from another CSU campus, may be treated as "visitors" to the campus; the Fresno State Athletic Training Office will be contacted to assist in identifying such students.

Faculty & Staff – As a general rule, will be given first-aid and emergency care only, and then referred to their private medical physician.

Continued Care – Student Health & Counseling Center Directors may authorize continued care to a patient who has become ineligible but has not completed prescribed treatment that was begun while an eligible student. Such care may continue to resolution of the current condition or until appropriate referral has been accomplished. In no case should the care extend more than one academic term beyond the loss of eligibility. Continued care is subject to the payment of fees described above.

Non-Matriculated Students – For non-matriculated students enrolled in special programs, such as Summer Bridge, Continuing Education, on-campus youth program participants and other off-campus programs approved by the Associate Vice President of Student Health, Counseling and Wellness, a fee to receive services may be charged on a semester or fee per-visit basis. This fee covers the average cost of staffing, supplies, services, and the administrative and accounting costs necessary to provide basic student health services.

Students who have withdrawn from classes, graduate, or who leave the University are not eligible for further care. Such students should be counseled on the recommended follow-up if indicated and/or given a referral if requested. Students may obtain a copy of their clinical records. However, should a medical/mental health condition exist which requires care and a referral cannot be accomplished in a timely manner, the Executive Director may authorize treatment in accordance with continuity of care procedures until the patient is referred or the clinical condition is resolved.