

REGISTRATION CALENDAR Spring 2023

(ALL DATES SUBJECT TO CHANGE)

Please Note: Students are responsible to adhere to all University policies and deadlines.

Note: This information is for registration purposes only. For information regarding how these deadlines affect your account, please refer to

[Student Accounts](#)

December 2022

December 25-January 01 WINTER RECESS - CAMPUS CLOSED 2023

January 2023

03 Tuesday Deadline for faculty to enter fall 2022 grades by 8:00am

06 Friday Fall 2022 Degree Document Deadline

08 Sunday Last day faculty can make on-line grade changes for Fall 2022 by 11:59pm

16 Monday MARTIN LUTHER KING JR. DAY - Campus Closed

18 Wednesday **LAST DAY TO drop all your classes online for the Spring 2023 semester and receive 100% refund of tuition and fees.**

19 Thursday Graduation Application Period Begins

SPRING 2023 SEMESTER INSTRUCTION BEGINS

Application Period Begins for **BACHELOR'S** and **MASTER'S** and **DOCTORAL** degrees to be granted in May 2023

February 2023

01 Wednesday LAST DAY TO:

- Register for Credit by Examination (CBE) Faculty to initiate an administrative drop
- Add a class without permission
- Add a class by Wait List
- Be eligible for a refund of tuition and fees due to drop in unit load

Class schedule adjustments add, drop, and/or swap made after this date, may result in an additional fee. For information regarding how these deadlines affect changes on your account, please refer to Student Accounts.

03 Friday LAST DAY to file for **MASTER'S AND DOCTORAL** Degrees for May 2023

14 Tuesday LAST DAY TO:

- **Swap a class** (using a permission number for the add request)
 - **Drop/withdraw online** without permission
- After the Feb. 14th deadline **Drop/Withdrawal** approval is required. Review website for instructions and requirements such as documentation and approval signatures including instructor and chair. Requests submitted to the Registrar's Office by Tuesday, February 14th will not have a "W" grade posted on the transcript. Starting Wednesday, February 15th drop/withdrawal requests must have a serious and compelling reason and will show a "W" grade on the transcript.

Note: Dropping/withdrawing can result in prorated charges and existing changes remaining unchanged. For information regarding how these deadlines affect changes on your account, please refer to Student Accounts.

15 Wednesday **CENSUS DATE**

All drops will show a "W" grade on the student's transcript and are subject to approval by the instructor and department chair.

LAST DAY TO:

- Add a class with permission
- Change to/from CR/NC grading
- Take examination for Credit by Examination
- Change from credit to audit or audit to credit registration
- Online application period ends for BACCALAUREATE Degree to be granted in May 2023

19 Sunday Last day to apply for BACCALAUREATE Degree (with permission) for Spring 2023

20 Monday PRESIDENT'S DAY - Campus Closed

March 2023

01 Wednesday LAST DAY for faculty to submit Credit by Examination grades

30 Thursday LAST DAY TO file edited, committee-approved Master's Thesis for May 2023 graduation

31 Friday CESAR CHAVEZ DAY - Campus Closed

April 2023

03-07 SPRING BREAK

10-14 Fall 2023 Registration Begins

19 Wednesday LAST DAY to drop classes for serious and compelling reason; only drop/withdrawal for circumstances beyond the student's control will be considered after this date

May 2023

10 Wednesday

LAST DAY OF INSTRUCTION

LAST DAY to drop/withdraw for serious and compelling reasons for circumstances beyond the student's control

11-12

Final Exam Preparation and Faculty Consultation Days

15-18

SEMESTER FINAL EXAMINATIONS

19 Friday

LAST DAY TO:

- Submit incomplete make-up work or request extension of time for incomplete grades from Spring 2022
- Apply for graduation (paper application) for Spring 2023
- Submit to the Division of Research and Graduate Studies office all departmental clearance paperwork on behalf of Spring 2023 graduate (master's and doctoral) degree candidates (including additional paperwork required for graduating students)

20 Saturday

SPRING 2023 SEMESTER END/DEGREE CONFERRAL DATE

22 Monday

Application Period Begins for BACHELOR'S, MASTER'S and DOCTORAL degrees to be granted in August 2023

29 Monday

MEMORIAL DAY - Campus Closed

30 Tuesday

Deadline for faculty to enter Spring 2023 grades by 8:00 AM

June 2023

02 Friday

Spring 2023 Document Deadline
Submit CHANGES and CLEARANCES (incomplete grades, approved petitions, departmental approvals, transfer transcripts) required for graduation with a BACHELOR'S Degree at the end of the Spring 2023 Semester.

04 Sunday

Last day faculty can make online grade changes for spring 2023 by 11:59 PM

09 Friday

LAST DAY TO file for MASTER'S and DOCTORAL degrees for Summer 2023 graduation

23 Friday

Online application period ends for BACCALAUREATE Degree to be granted in August 2023