

Enrollment/Degree Verification

Students can obtain their Enrollment Verifications by completing one of the following options. (FORMER students, please use options 2, 3, or 4)

OPTION 1

Go to www.fresnostate.edu

1. Click on the sign-in button
2. Login with Fresno State email user name and password
3. Click on Student Self Services
4. Click on Student Center
5. Under My Academics Records & Registration, click on the box that says “Other Academic...” and select **Enrollment Verification**.
6. Click on arrow to the right of the selection
7. Select term desired and click on submit to view and or print Enrollment Verification.

OPTION 2

Contact the **National Student Clearinghouse** (who we have authorized to act as our agent for all **Degree/Enrollment** Verifications). Access the Clearinghouse at www.studentclearinghouse.org or contact them by phone at (703) 742-4200.

If students need Enrollment/Degree verifications directly from the Registrar Office they can request it in Person or by Mail. There is a \$5.00 processing fee for each verification request.

OPTION 3

Request Verifications **in person** at the Admissions Public Contact counter located **in the north lobby of the Joyal Administration building**, and then **pay the fees** at the Cashiers Service windows (located in the South Joyal lobby).

OPTION 4

Request by Mail: Send us a verification request letter with the following information:

- Name
- Maiden name or name used while a student
- Date of birth
- Student ID number /Social Security Number
- Indicate type of Verification needed
- Phone number
- names and addresses of where Verifications is to be mailed
- Sign and date the request letter
- Include the **payment**, payable to California State University Fresno (**check or money order only**)
- Mail request letter and check/money order to:

California State University, Fresno
ATTN: Verification Office
5150 N. Maple M/S JA 57
Fresno, Ca 93740-8026

All requests are processed by date order received. Orders may take 3 to 5 business days for processing.

Any other questions regarding verifications please contact the Verification office at (559) 278-4743.