

ALTERNATE MEDIA FORMAT REQUEST

Student Information

Fourteen working days advance notice required. Receipt copy must be submitted before release of book.

Student's Name: _____ Campus ID Number: _____
 Date: _____ Primary Phone Number: _____
 E-mail: _____ Semester: _____

Textbook Information

Book 1

Course: _____
 Book Title: _____
 ISBN: _____
 Copyright: _____
 Edition: _____
 Author: _____
 Publisher: _____
 Book Price: _____

Book 2

Course: _____
 Book Title: _____
 ISBN: _____
 Copyright: _____
 Edition: _____
 Author: _____
 Publisher: _____
 Book Price: _____

Requesting Instructional Materials

Students may request Instructional Materials such as articles that are posted on Canvas, notes, etc. that may need to be converted.

- Instructional Materials will need to be e-mailed to Rima Maldonado (rmaldonado@mail.fresnostate.edu) for processing.
- All completed material will be located in your Fresno State Google Drive folder, unless otherwise requested.
- Turnaround time for digital files or enlarged print copies is 5 to 7 working days.
- If original files are in poor condition, the process will take longer than 5 days.