



Student Involvement

KINESIOLOGY FIELD AGREEMENT FORM

TODAY'S DATE: _____

ORGANIZATION NAME: _____

APPLICANT: _____

PHONE: _____ EMAIL: _____

DATE(S) REQUESTED: _____

DESCRIPTION OF EVENT: _____

TYPE OF EVENT: ___ Practice ___ Competition ___ Tournament

PARTICIPANTS: ___ Fresno State Students Only ___ Visitors/Guests Included

TIME OF EVENT: _____ SET-UP TIME: _____ CLEAN-UP TIME: _____

EXPECTED ATTENDANCE: _____

OFFICIALS NEEDED? _____ HOW MANY? _____

NO-SHOW POLICY:

If your organization does not show up for your reservation, you will be required to pay the supervisor fee at the rate of \$12 per hour. Failure to pay the supervisor fee will result in loss of recognition, the cancellation of all reservations, and new reservations cannot be made until the fee is paid in full.

TIME LIMIT:

If your organization stays longer than your reservation time for the field, you will be required to pay the supervisor fee at the rate of \$12 per hour.

CLEAN-UP/DAMAGE:

Groups that use the facility are responsible for leaving the area in satisfactory condition and must accept responsibility for any damage or loss incurred as the result of its use. **Damaging the grounds or leaving the grounds in an unusually dirty or disorderly condition may result in the organization being billed for the cost of restoring the facility to its normal condition. Extensive damage will also result in denial of future facility use.**

If a reservation is made for a Saturday or Sunday, the Grounds Manager will make a final determination by Friday at 3 p.m. if the field is not in condition to play on.

By signing below, your organization agrees to the information listed above.

Signature of Applicant

Date

Signature of Advisor or Designee

Date

Reference # _____

Approved by: KIN ATHL RM PO UPD



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CAMPUS EVENTS CHECK LIST

1. Detailed description of event: _____

2. Is your organization sponsoring this event for an off-campus organization? Yes No
If yes, list name of organization and what they are providing? _____

3. How are you promoting your event? _____

4. Do you have event flyers/brochures? Yes No If yes, please submit it with this form
5. Will food be served or given to participants? Yes No
If yes, where is food from? Food Services Potluck Donation
Other: _____
6. Will there be information booths/tables? Yes No
If yes, how many? _____
7. Will there be vendor booths? Yes No
If yes, how many and what will they be selling? _____

- Are you charging the vendors? Yes No
8. Will there be vehicle displays or RV's? Yes No
If yes, how many? _____
9. Will electricity be needed? Yes No
10. Will there be performers or music? Yes No
11. Will there be any large exhibits? Yes No
If yes, please describe: _____

12. Other information about your event: _____

