Satellite Student Union / Earl Whitfield Hall

Off-Campus Organizations :: Rental Rates - Estimated Charges

Satellite Student Union 2485 E San Ramon Ave M/S RS36 Fresno, CA 93710 Resnick Student Union Reservation Center - RSU 217 5244 N. Jackson M/S RS36 Fresno, CA 93740-8023 559.278.6024

Rental Pricing

- 1. \$250 per hour, minimum of three (3) hours.
- 2. \$20 per hour, per technician. A minimum of two (2) technicians per event.
- 3. \$150 minimum custodial services fee.
- 4. \$200 box office or staffing fee.
- 5. \$1000 deposit required with reservation forms, submitted six (6) weeks prior to the event. Full payment is required two (2) weeks prior to the event, plus any additional charges.

Equipment:

- 1. Microphone \$100
- 2. Projection System \$150
- 3. Dance Lighting (Mirror ball, floor lights, strobe) \$200
- 4. Banner Hang \$200

All reservations must be submitted four (4) weeks prior to the event date. Any requests made within four (4) weeks are subject to a late reservation fee of \$250.

Clean-up/change of set-up: \$150 minimum. Final set-up details are <u>required at least two (2) weeks</u> prior to the event.

Food: For catering services, call 559.278.3904 or email <u>cmartinez@csufresno.edu</u> to arrange with <u>University</u> <u>Dining Services</u>.

Security: To arrange security, contact the University Police Department at 559.278.8400.

Cashiers check and money orders payable to: CSUF Association