The Ruiz / Resnick Student Union

Off-Campus Student Organizations :: Rental Rates - Estimated Charges

Resnick Student Union 5244 N. Jackson M/S RS36 Fresno, CA 93740-8023 **Reservation Center** - RSU 217 559.278.6024

Rental Pricing

- 1. \$350 per hour, minimum of three (3) hours.
- 2. \$20 per hour, per technician. A minimum of two (2) technicians per event.
- 3. \$250 minimum custodial services fee, per room.
- 4. \$20 per hour, per staff box office or staffing fee.
- 5. \$2000 deposit required with reservation forms, submitted at least six (6) weeks prior to the event. Full payment is required four (4) weeks prior to the event, plus any additional charges.

All reservations must be submitted four (4) weeks prior to the event date. Any requests made within four (4) weeks are subject to a late reservation fee of \$250.

Clean-up/change of set-up: \$250 minimum. Final set-up details are <u>required at least two (2) weeks</u> prior to the event.

Food: For catering services, call 559.278.3904 or email cmartinez@csufresno.edu to arrange with University Dining Services.

Equipment:

Projection System - \$200 Lavalier Microphone (Wireless lapel) - \$100 Cordless Microphone (Handheld) - \$100

Security: To arrange security, contact the University Police Department at 559.278.8400.

Cashiers check and money orders payable to: CSUF Association