SATELLITE STUDENT UNION / EARL WHITFIELD HALL Off-Campus Organizations ::

Resnick Student Union 5244 N. Jackson M/S RS36 Fresno, CA 93740-8023 **Reservation Center** 559.278.6024

Rental Rates

Rental Pricing

- 1. \$250 per hour, minimum of three (3) hours.
- 2. \$20 per hour, per technician. A minimum of two (2) technicians per event.
- 3. \$150 minimum custodial services fee.
- 4. \$200 box office or staffing fee.
- 5. \$1000 deposit required with reservation forms, submitted six (6) weeks prior to the event. Full payment is required two (2) weeks prior to the event, plus any additional charges.

All reservations must be submitted four (4) weeks prior to the event date. Any requests made within four (4) weeks are subject to a late reservation fee of \$250.

Clean-up/change of set-up: \$150 minimum. Final set-up details are <u>required at least two (2) weeks</u> prior to the event.

Food: For catering services, call 559.278.3904 or email cmartinez@csufresno.edu to arrange with University Dining Services.

Equipment:

Dance Lighting (Mirror ball, floor lights, strobe) – \$200 Projection System – \$150 Lavalier Microphone (Wireless lapel) – \$100 Cordless Microphone (Handheld) – \$100 Banner Hang – \$200

Security: To arrange security, contact <u>University Police</u> <u>Department</u> at 559.278.8400.

Cash, cashiers check and money orders payable to: CSUF Association