

Job Announcement

Summer Instructor

Position Summer:	<p>Part-time position with the Upward Bound (UB) Programs (Classic and Next Gen) through the California State University, Fresno Foundation. Upward Bound is a department within the Division of Student Affairs and Enrollment Management.</p> <p>The Upward Bound Programs at California State University, Fresno are provided for low-income and first-generation college-bound high school students from six (6) target high schools: Madera, Madera South, Edison, Fresno, McLane and Roosevelt High Schools. Upward Bound offers students' academic support and guidance necessary to prepare for a college education.</p>
Essential Job Functions:	<p>Under the supervision of the Program Director, the Summer Instructor will provide all instructional support to the Program Director and staff. Duties and responsibilities include, but are not limited to:</p> <ul style="list-style-type: none">• Based on university guidance, the position would be onsite. This position may require working in person or remotely• Implement Support Program curriculum and oversee each student's progress in coursework online or in-person• Help each student develop competence, skills, and an understanding of the subject matter; motivate each student to apply their understanding and skills; develop good relationships with students• Develop lesson plans and appropriate instructional aides to support our participants to improve their course grades that they are becoming deficient with• Utilize the program's supplemental curriculum that is provided.• Work with identified students who are having difficulties with the curriculum and create innovative learning methods for the student's success including individualized and/or small group instruction• Establish and maintain standards of student behavior needed to provide an orderly, productive classroom environment• Identify student needs and collaborate with other staff members to assess and help students improve academically and socially.• Assess the unique learning styles of students and vary activities accordingly• Emphasize the value of group work and build strong community among students• Maintain all required records (attendance, grades, and evaluations) and progress reports of each student.• Serve as a role model/mentor for program participants• Participate and attend all staff trainings and meetings• Be available to all students during scheduled hours• Other duties as assigned
Position Requirements:	<p>To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.</p> <ul style="list-style-type: none">• Bachelor's or Master's degree• California teaching single subject credential authorizing instruction (preferred)• Prior experience working in a teaching capacity in a secondary or postsecondary setting in the areas of English, Math, Foreign Language, or Science.• Knowledge and ability to implement subject matter, philosophical, social, and educational concepts relative to the curriculum• Knowledge of online platforms such as Zoom, Google Hangouts, google classroom etc.• Ability to develop innovative and interactive instructional programs to engage students• Ability to relate with, and be sensitive to the unique needs of Upward Bound students• Ability to establish and maintain good rapport with program participants• Strong listening, verbal, and written communication skills to support work in class, with parents, as part of staff team, documentation in student and program files, etc.• Ability to initiate, organize and set priorities for multiple assignments while working independently and as a part of a team• Teachers from an Upward Bound target school sites preferred.
Compensation:	\$32 per hour. (Approximately 20-25 hours per week)
Deadline:	Friday, April 1st, 2022, by 11:59 p.m.
To Apply:	Job announcement and application can be found on HireFresnoState, our website at fresnostate/upwardbound or can be picked up from our office (address below)

	<p>Upward Bound Programs at Fresno State University Center #124 5240 N. Jackson MS UC59 Fresno, CA 93740-8023</p>
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Phone: 559.278.2693 Fax: 559.278.4306

**Non-Fresno State Students are welcome to apply.

Upward Bound is a department within the Division of Student Affairs and Enrollment Management.

