

Job Announcement

Summer Instructor

Position Summer:	<p>Part-time position with the Upward Bound (UB) Programs (Classic and Next Gen) through the California State University, Fresno Foundation. Upward Bound is a department within the Division of Student Affairs and Enrollment Management.</p> <p>The Upward Bound Programs at California State University, Fresno are provided for low-income and first-generation college-bound high school students from six (6) target high schools: Madera, Madera South, Edison, Fresno, McLane and Roosevelt High Schools. Upward Bound offers students' academic support and guidance necessary to prepare for a college education.</p>
Essential Job Functions:	<p>Under the supervision of the Program Director, the Summer Instructor will provide all instructional support to the Program Director and staff. Duties and responsibilities include, but are not limited to:</p> <ul style="list-style-type: none"> • Based on university guidance, the position would be onsite. This position may require working in person or remotely • Implement Support Program curriculum and oversee each student's progress in coursework online or in-person • Help each student develop competence, skills, and an understanding of the subject matter; motivate each student to apply their understanding and skills; develop good relationships with students • Develop lesson plans and appropriate instructional aides to support our participants to improve their course grades that they are becoming deficient with • Utilize the program's supplemental curriculum that is provided. • Work with identified students who are having difficulties with the curriculum and create innovative learning methods for the student's success including individualized and/or small group instruction • Establish and maintain standards of student behavior needed to provide an orderly, productive classroom environment • Identify student needs and collaborate with other staff members to assess and help students improve academically and socially. • Assess the unique learning styles of students and vary activities accordingly • Emphasize the value of group work and build strong community among students • Maintain all required records (attendance, grades, and evaluations) and progress reports of each student. • Serve as a role model/mentor for program participants • Participate and attend all staff trainings and meetings • Be available to all students during scheduled hours • Other duties as assigned
Position Requirements:	<p>To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.</p> <ul style="list-style-type: none"> • Bachelor's or Master's degree • California teaching single subject credential authorizing instruction (preferred) • Prior experience working in a teaching capacity in a secondary or postsecondary setting in the areas of English, Math, Foreign Language, or Science. • Knowledge and ability to implement subject matter, philosophical, social, and educational concepts relative to the curriculum • Knowledge of online platforms such as Zoom, Google Hangouts, google classroom etc. • Ability to develop innovative and interactive instructional programs to engage students • Ability to relate with, and be sensitive to the unique needs of Upward Bound students • Ability to establish and maintain good rapport with program participants • Strong listening, verbal, and written communication skills to support work in class, with parents, as part of staff team, documentation in student and program files, etc. • Ability to initiate, organize and set priorities for multiple assignments while working independently and as a part of a team • Teachers from an Upward Bound target school sites preferred.
Compensation:	<p>\$34 per hour. (Approximately 20-25 hours per week)</p>
Deadline:	<p>Friday, April 21st, 2023, by 11:59 p.m.</p>
To Apply:	<p>Job announcement and application can be found on HireFresnoState, our website at fresnostate/upwardbound or can be picked up from our office (address below)</p>

	<p>Upward Bound Programs at Fresno State University Center #124 5240 N. Jackson MS UC59 Fresno, CA 93740-8023</p>
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Phone: 559.278.2693 Fax: 559.278.4306

**Non-Fresno State Students are welcome to apply.

Upward Bound is a department within the Division of Student Affairs and Enrollment Management.