

Campus Fee Advisory Committee

Meeting Notes

Date: April 10, 2026

Time: Meeting concluded at 10:35 AM

Location: Zoom

1. Call to Order

VP Yang opened the meeting.

2. Roll Call

Roll call was conducted by Dolores Ramirez.

3. Post-Baccalaureate Fee Increase Proposal

VP Yang invited Dr. Amy Allen to present on the Post-Baccalaureate (Post Bac) Fee Increase proposal.

Dr. Allen presented on how increasing the student fee for commencement would help offset increasing expenses directly related to commencement. The fee increase also will provide equity between undergraduate and graduate students as both fees would be equal.

After the presentation, VP Yang asked for any concerns or questions.

No concerns or questions were raised, Dr Amber Crowell moved to increase the Post-Baccalaureate Fee from \$35 to \$65. Dean Stevenson second the motion.

After the presentation the committee unanimously voted to support the increasing fee from \$35 to \$65, effective Fall 2026

4. Agenda Amendment - Dog Days Fees

VP Yang proposed adding an item regarding Dog Days fees to the agenda.

Motion to approve the addition was made by Torrance Carpenter and Terree Stevenson.

The motion passed, and the item was added to the agenda.

A brief discussion followed; no concerns or questions were raised.

5. IRA Funds Presentation

John Fuggat presented on IRA funds.

Student President Camalah Saleh requested a written explanation detailing how certain fees would affect students and their financial aid prior to the next meeting.

John provided additional clarification on how the process works.

Camalah expressed concerns regarding the impact on students.

Terree Stevenson discussed alternative avenues available to support students in need.

VP Yang clarified that the item would not be voted on during this meeting and that additional time would be provided to gather more information.

6. Adjournment

The meeting concluded at 10:35 AM.



Apr 10, 2026

Time: 10am-11am

MEMORANDUM

TO: Saul Jimenez-Sandoval, Ph.D. President

FROM: Campus Fee Advisory Committee Chair, Interim VP for Student Affairs, Phong Yang

SUBJECT: Discussion for Post Bae Fee Increase Proposal and IRA Funds

The Campus Fee Advisory Committee (CFAC) convened to review a proposal to increase the Post-Baccalaureate graduation application fee from **\$35** to **\$65**, effective Fall 2026, in order to align with the undergraduate graduation application fee.

Committee members present included: VP Phong Yang (Chair), John Fugatt, Dr. Bernadette Muscat, ASI President Camala, ASI Senator Alua Hassan, Dean Terree Stevenson, Dr. Amy Allen, Dr. Amber Crowell, Torrance Carpenter, Joey Ybarra, and ASI Vice President Maris Prado.

Following the discussion, the CFAC unanimously decided to recommend that you review and approve the proposed increase in the graduation application fee from \$35 to **\$65**, effective Fall 2026.

Prepared by: Dolores Ramirez, Administrative Assistant

Proposed Graduation Fee for Post-Baccalaureate Students

To address the current inconsistency where only undergraduate graduation fees support University Commencement ceremonies, this proposal seeks to increase the graduation application fee for graduate and doctoral students from **\$35 to \$65 starting in the Fall 2026 semester**, aligning it with the undergraduate structure that includes a **3% annual increase** rounded to the nearest dollar. Currently, graduate students pay a **\$35 fee**, of which **no portion** is allocated to commencement costs, whereas the proposed structure would require all post-baccalaureate students to contribute to ceremonies that they also participate in. Under the revised budget, Graduate Studies and Commencement would split the fees, a distribution that follows CSU system best practices for student fees. By assessing this fee to the **900+** annual **graduate and doctoral applicants**, the university will generate significant additional revenue to maintain the commencement experience, ensuring it is no longer solely subsidized by the undergraduate population. If this fee is not approved, the university will continue to face a funding **deficit** for commencement ceremonies and maintain an inequitable system where one student segment bears the financial burden for a celebration shared by all.

Estimated revenue for Commencement fund (Year 1): \$27,000