

Administrative Enrollment Request Form

5150 N Maple Avenue, M/S JA57, Fresno, CA 93740-8026

(559) 278 - 4743

Date: _____

Name: _____ ID Number: _____
Last First M. I.

Email: _____ Phone Number: _____ Semester: _____ Year: _____

Course Name/Number: _____ Class Number (5 digit #): _____

Checklist

We recommend you review this form and the options with your academic advisor.

Undergraduate students may not register online for a course already passed with a C or better grade or credit received for the external exam equivalent. Due to changes in policy, students may subsequently repeat a course with a CR grade earned in spring 2020 for a letter grade.

I, _____, acknowledge
Print Name

I'm repeating one of the following (check one):

CR grade received spring 2020

External Exam

_____ I am requesting to be registered in a duplicate course.
Initials

_____ I will only receive credit for one attempt, course or credit for external exam. No duplicate
Initials credit will be allowed.

_____ It is my responsibility to review this and other options with my academic advisor.
Initials

Student Signature: _____ Date: _____

Recommendations

Approve Comments: _____
 Deny

Academic Advisor Signature: _____ PRINT Last Name _____ Date

Students

Please submit this form to:
Student Services Center, Joyal Administration Building, North Lobby,
by the last day to add a class.

For Office Use Only

Enrollment
Processed By: _____
Date: _____

Credit Adjusted By: _____
(end of term)
Date: _____