

**Petition to Exceed the 18 unit
Withdrawal Limit**

5150 N Maple Avenue, M/S JA57, Fresno, CA 93740-8026 (559) 278-4743

SECTION A - Student Information

First Name: _____ Last Name: _____ Student ID: _____

Campus Email: _____ Phone: _____

SECTION B - Course Request

This petition form is to be used when you have reached the 18 unit withdrawal limit and the Drop/Withdrawal electronic form does not allow you to select additional classes to drop.

TERM: _____

Course Name/Number: _____ Units: _____

Course Name/Number: _____ Units: _____

Course Name/Number: _____ Units: _____

Course Name/Number: _____ Units: _____

Total Units: _____

Have you requested other courses in the same term? Yes No

The reason for my drop/withdrawal is:

Please attach required supporting documentation.

SECTION C: Notice and Student Signature

IMPORTANT: The petition to exceed the 18 unit withdrawal limit will be reviewed by the Record Adjustment Committee and result will be sent to your student email. If the request is approved, the 18 unit withdrawal limit will be increased, allowing you to submit the electronic Drop/Withdrawal form for review. Approved Drop/Withdrawal forms will be routed to the Office of the University Registrar for processing.

Student Signature: _____ Date: _____

For Committee Use Only

Date Committee Met: _____ Decision: _____ Approved Limit: _____

COMMENTS:

Signature: _____ Date: _____

For Registrar Office Use Only

Form received by: _____ Date Entered in Database and Sent to committee: _____

Processed by: _____ Date: _____