

Interfraternity Council
Constitution
California State University, Fresno

PREAMBLE

We, the supporting members of the Fresno State Interfraternity Council, in accordance with the regulations and policies of the University, in order to promote and perpetuate the best interests of the fraternity system, the University, and the University community, do hereby establish this Constitution for the Interfraternity Council of California State University, Fresno. All member fraternities shall abide by this Constitution.

ARTICLE I - NAME

The name of this organization shall be the Interfraternity Council at California State University, Fresno, but can also be referred to as Fresno State Interfraternity Council or IFC.

ARTICLE II - PURPOSE

Section 1 The purpose of this organization shall be:

- a. To assist and strengthen fraternities individually and collectively.
- b. To further intellectual accomplishment and scholarship of fraternities and their members.
- c. To ensure cooperation with the University department sponsoring the IFC.
- d. To cooperate with the University administration in the maintenance of high standards.
- e. To provide a medium for the exercise of self-government of fraternity affairs.
- f. To ensure compliance with the IFC Constitution, its bylaws, rules and guidelines.
- g. To maintain positive relations with the University community.
- h. To perpetuate the basic expectations of fraternity membership.
- i. To provide member fraternities with resources to serve the community.
- j. To sponsor educational programming for the member fraternities.
- k. To coordinate the membership recruitment process for all member fraternities.

ARTICLE III – AUTHORITY

Section 1 This organization is recognized by California State University, Fresno and adheres to all regulations as set forth in the Handbook for Student Organizations and Use of Campus Facilities and Grounds.

Section 2 The rules contained in the most recent version of Robert’s Rules of Order, Newly Revised shall be the parliamentary authority for this organization and shall govern in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the IFC may adopt.

Section 3 This organization is affiliated with the North-American Interfraternity Conference (NIC).

Section 4 The actions and decisions of the IFC, as the representative body of the fraternity system, shall be binding on all member chapters.

ARTICLE IV - MEMBERSHIP

- Section 1 Eligibility for membership or appointed or elected student officer positions shall not be limited on the basis of race, religion, national origin, ethnicity, color, age, gender, gender identity, marital status, citizenship, sexual orientation, or disability. The organization shall have no rules or policies that discriminate on the basis of race, religion, national origin, ethnicity, color, age, gender, gender identity, marital status, citizenship, sexual orientation, or disability. Only fraternities and sororities with federal documents on file with the Student Involvement Center are permitted to discriminate on the basis of sex, as outlined by Federal Law in Title IX.
- Section 2 Full Member Status
- a. Full member status in the IFC is given to all of the chartered fraternity chapters that are officially recognized by Fresno State.
 - b. To maintain full membership, chapters must abide by the following:
 - i. Pay all dues and fines owed to the IFC as specified in the IFC Constitution, bylaws, rules, and guidelines;
 - ii. Abide by the IFC Constitution, by-laws, rules, and guidelines;
 - iii. Cooperate with all administrative actions of the IFC and its counterparts;
 - iv. Maintain an updated list of all current and new members as well as officers in the Student Involvement Center;
 - v. Abide by all University regulations and policies; and
 - vi. Encourage interfraternalism, scholarship, leadership, and good relations among the Greek community and its counterparts.
 - c. Full members shall have the following privileges:
 - i. Have all privileges and rights under the IFC Constitution, bylaws, rules, and guidelines, except as limited by IFC sanction or by the University;
 - ii. Participate in all IFC sponsored events;
 - iii. Vote at meetings of the IFC when properly represented in good standing;
 - iv. Put forth legislation;
 - v. Have its eligible members hold elected and appointed offices in the IFC;
 - vi. Have a voice in all matters pertaining to IFC affairs.
- Section 3 Associate Member Status
- a. All rights, privileges, and responsibilities will be extended to associate members, except for the privilege of an IFC vote and the support of candidates for elected offices of IFC.
 - b. Associate membership status will last for a full year or until that fraternity gains its charter, whichever is later and applicable. Associate membership status shall consist of all fraternity colonies and other similar organizations at Fresno State which are not currently members of the IFC and which are officially recognized by Fresno State.
 - c. Regular IFC dues will be collected upon the attainment of full membership status, until such time as this status is reached, Associate member fraternities will pay one-half the amount of regular IFC dues.
 - d. Upon the attainment of full membership status, a one-time fee \$250 will be issued and must be paid before the new fraternity can have the ability to vote or hold an elected office.
- Section 4 Any member organization may be suspended or expelled from the IFC for gross misconduct obviously contract to the Constitution, bylaws, rules, and guidelines, of the IFC. After the alleged offense has been submitted, the accused member fraternity shall have the right to a hearing before the IFC Judicial Board.

Section 5 The IFC embraces the NIC standard of open expansion. Any NIC fraternity interested in expanding at Fresno State will be expected to affiliate with IFC. It is recommended that groups intending to expand at Fresno State consult with IFC and the Student Involvement Center to determine the ideal method, timing, and resources to use during expansion to ensure the establishment of a successful chapter.

ARTICLE V - ORGANIZATION

Section 1 The IFC shall consist of three entities: IFC President's Council, IFC Executive Board, and the IFC Judicial Board.

Section 2 President's Council

- a. The membership of the IFC Presidents Council shall include the elected presidents of all fraternities which have regular or associate membership status in the IFC.
- b. The IFC Presidents Council shall have the power to enact and enforce the Constitution, bylaws, rules and guidelines of the IFC.
- c. The IFC Presidents Council shall have the power to adopt and amend the Constitution, bylaws, rules and guidelines of the IFC.
- d. The IFC Presidents Council shall have the power to elect officers of the Executive Board of the IFC.

Section 3 Executive Board

- a. The IFC Executive Board shall consist of the following elected officers including President, Vice-President, Treasurer, Secretary, and the Directors for Recruitment, Programs, Public Relations, and Scholarship.
- b. The Executive Board shall be responsible for carrying out all policies and regulations duly established by the IFC.
- c. The Executive Board may collect, generate, and disperse these funds for the operation of the IFC as prescribed in the Constitution, bylaws, rules and guidelines.
- d. The Executive Board shall be responsible for sponsoring educational programming as well as the implementation of such programming.
- e. The Executive Board shall be responsible for the coordination and implementation of the membership recruitment process for both Fall and Spring semester.

Section 4 Judicial Review Board

The Judicial Review Board will monitor the rules and regulations of the IFC. If a full or associate member organization violates these rules and regulations, the Judicial Review Board shall proceed in accordance with the policies and procedures outlined in Appendix B, 'Judicial Review Board Policies'.

ARTICLE VI - ELECTIONS

Section 1 The Executive Board officers are elected every year, and serve for a term of one calendar year. Elections are held in December and shall take place at a regularly scheduled meeting at which a quorum is present. At least one week's notice shall be provided for any meeting at which an election is to be held.

Section 2 In order to hold an IFC Executive Officer position, students must meet the following criteria:

- a. Must be an active member of an IFC full member organization for a minimum of one semester; and
- b. Must have a cumulative GPA of 2.5 and have completed no less than 60 units.

- Section 3 Current or incoming chapter presidents and second-in-command officers (i.e. Executive Vice Presidents) may not hold IFC Executive Board positions.
- Section 4 Process
- a. Elections are held at the first IFC meeting in December each year.
 - b. Applications will be accepted via OrgSync. The application period opens on November 1st and closes on November 30th. Applications must be submitted via OrgSync.
 - c. Applicant qualifications will be checked by the Student Involvement Center.
 - d. When elections are held, all candidates will have two minutes to address the IFC President's Council. At the end of the two minutes, candidates may be asked a maximum of three questions. Candidates for the office of President will have three minutes to address the President's Council.
 - e. All candidates will be excused during voting. A once around discussion will take place followed by a vote. Quorum is required to vote, and majority vote determines the selected candidate. In the event of a tie, the IFC President casts the deciding vote.
- Section 5 Removal of Officer by Chapter
- Officers may be recalled from office for cause. To initiate a recall election, a petition signed by one-third of the total number of voting members must be submitted at a regular meeting and a recall vote shall be taken at the next regular meeting. The officer subject to the recall shall be given written notice of the recall at least 72 hours prior to the meeting at which the recall vote will be held and shall be given an opportunity to provide a defense. A two-thirds vote is required to remove an officer once quorum has been established. To remove the President, a vote in favor of removal by all full member status organizations minus one is required.
- Section 6 Removal of Officer by Executive Board
- a. In the event that an IFC executive officer is not fulfilling his duties as outlined in the Officer Duties, IFC President or IFC Vice President shall conduct an officer evaluation.
 - b. The IFC President shall review the IFC Vice President and conduct an officer evaluation if necessary.
 - c. IFC Vice President, IFC Recruitment, and the Greek Advisor must all, agree to evaluate the President.
 - d. In the event that an officer is being evaluated, one of two options can be pursued:
 - i. Probation/Suggestions for Improvement
 - a. This would leave the officer in his position and will be under a probation status. The officer will be given suggestions on how to improve, and if improvement is not made, then that officer will be removed from his position.
 - ii. Removal from Office
 - a. To remove the officer from office, the president shall ask the officer not to attend the next IFC Executive Meeting and it will require a simple majority vote of the IFC officers.
 - b. Should the IFC President be the officer in question, the Greek Advisor shall be responsible for asking the IFC President not to attend and running the meeting and vote. The Greek Advisor shall not have a vote.

Section 7 In the event that an elected officer is unable to fulfill his term of office, there shall be a special election amongst the IFC President's Council to fill his position.

Section 8 Qualifications

- a. To be eligible for and to hold office, candidates must meet the requirements of CSU's policy on minimum academic qualifications for student office holders for major and minor student officers or representatives that is found at <http://www.calstate.edu/AcadAff/codedMemos/AA-2012-05-attachment.pdf>.
- b. The president and treasurer of the student organization are required to meet the minimum requirements established for minor student representative student officers.
- c. Minimum Academic Qualifications: Students must be matriculated at a CSU campus maintaining a minimum on campus 2.0 term grade point average (GPA), are in good standing, and must not be on academic, disciplinary or administrative probation.
- d. Incumbent Unit Load: Undergraduate incumbents must earn 6 semester units per term while holding office. Graduate and credential incumbents must earn 3 semester units per term while holding office.
- e. Incumbent Maximum Allowable Units: Undergraduate students are allowed to earn a maximum of 150 semester units or 125 percent of the units required for a specific baccalaureate degree objective, whichever is greater. Graduate and credential students are allowed to earn a maximum of 50 semester units or 167 percent of the units required for the graduate or credential objective, whichever is greater. Students holding more than this number of units will no longer be eligible for minor student government office.

ARTICLE VII – MEETINGS

Section 1 Regular Meetings

- a. Meetings shall be conducted bi-weekly or as otherwise determined by the IFC President.
- b. All meetings shall be conducted according to "Robert's Rules of Order."
- c. Business cannot be conducted unless a quorum of the membership is present. A quorum for IFC is defined as 50% +1 of the voting membership.

Section 2 A special meeting may be called by the IFC President or the Vice President in his absence or by a majority vote of the members of IFC.

Section 3 Chapter Representation

- a. Each member organization will be allowed two seats; one (1) presidential delegate and one (1) chapter delegate. The delegates will be allowed one vote collectively.
- b. The presidential delegate must be the current Chapter President for the member organization. If the Chapter President is unable to attend IFC meetings due to class schedules, a replacement delegate may be granted by the IFC Executive Board. The replacement delegate must hold a position on the member organizations executive board.
- c. The chapter delegate must have been a member of a fraternity for a minimum of one semester.
- d. Contact information for each member organizations presidential and chapter delegates must be provided to the IFC Executive Board no later than the start of the first meeting each semester.

Section 4 Chapter Attendance

- a. Each chapter must have at least one (1) delegate present at all IFC meetings. Delegate requirements are listed in Section 3.
- b. Failure to attend an IFC meeting will result in a \$50 fine for each meeting missed.
- c. Failure to attend two (2) meetings in the same semester will result in a loss of the right to vote at IFC meetings for the remainder of that semester or three (3) weeks, in which class is in session, whichever is longer. The chapter will also receive all fines required by Section 4B above.
- d. Failure to attend four (4) IFC meetings within two (2) semesters will result in a loss of voting privileges at IFC meetings for no less than two (2) semesters starting on the day of the fourth absence. The chapter will also receive all fines required by Section 4B above.
- e. Failure to attend six (6) IFC meetings within one (1) academic year will result in a loss of voting privileges for no less than 365 days, a loss of rights to participate on IFC committees, a loss of rights to have a member on the IFC Executive Board, an automatic Judicial Review Board hearing, and the chapter will also receive all fines required by Section 4B above.

Section 5 Officer Attendance

- a. Officers are allowed one excused absent. Any additional absences will result in the officer being put up for officer review.
- b. The president is allowed to grant other excused absences in the event of extenuating circumstances.

Section 6 Members of the IFC Executive Board shall have no voting power during meetings of IFC, and cannot serve as representatives of their chapter in the case of absence of the regular IFC representative from their chapter.

ARTICLE VIII – FINANCES

Section 1 Dues

- a. IFC has the authority to collect membership dues from each fraternity.
- b. Dues are collected as follows:
 - i. Fees for new members, defined as members that joined during that semester, will not be collected.
 - ii. Fees for active members will be \$12 per member for organizations who's chapters GPA for the previous semester is at or above the IFC cumulative GPA.
 - iii. Fees for active members will be \$15 per member for organizations who's chapters GPA for the previous semester is below the IFC cumulative GPA.
- c. Invoices will be sent to member organizations by the IFC Treasurer on October 1st and March 1st. Membership numbers will be based on the official roster recorded by the Student Involvement Center.
- d. Dues from member organizations must be submitted no later than October 31st and March 31st.
- e. Failure to pay dues by this time will result in a onetime fine at 10% of the dues owed and loss of voting privileges from that day on until such time as the amount is paid in full.

Section 2 The Treasurer will present a budget at the second IFC meeting each semester. This budget, pending approval from the delegates, shall serve as an outline of income and expenditures for that semester.

ARTICLE IX – ADVISOR

The IFC Advisor shall be the appointed full-time staff member of the Student Involvement Center.

ARTICLE X - DISBURSAL OF ORGANIZATIONAL ASSETS

In the event that IFC should become defunct, all assets shall be divided up evenly among its active member organizations.

ARTICLE XI - AMENDMENTS AND BYLAWS

Section 1 Constitutional Amendments

- a. This Constitution may be amended by three-fourths of those in attendance at an IFC meeting, a quorum having been established.
- b. Proposed Constitutional amendments or changes shall be presented to the organization, in writing, one meeting before it may be voted on.
- c. A copy of any alteration to this document must be filed in the Student Involvement Center at Fresno State.

Section 2 Adoption of Bylaws and Amendments

- a. Bylaws and Amendments, consistent with this Constitution, may be adopted by a two-thirds vote of those present and voting, a quorum having been established.

Approved 11/28/16

Amended 3/6/17 (Officer Removal)

Amended 12/04/17 (Officer Removal & Office Attendance)